



ACQUISITION,  
TECHNOLOGY  
AND LOGISTICS

OFFICE OF THE UNDER SECRETARY OF DEFENSE

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WASHINGTON, DC 20301-3000

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MEMORANDUM FOR COMMANDER, UNITED STATES SPECIAL OPERATIONS  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
COMMANDER, UNITED STATES TRANSPORTATION  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
DEPUTY ASSISTANT SECRETARY OF THE ARMY  
(PROCUREMENT)  
DEPUTY ASSISTANT SECRETARY OF THE NAVY  
(ACQUISITION AND PROCUREMENT)  
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE  
(CONTRACTING)  
DIRECTORS OF THE DEFENSE AGENCIES  
DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: Contracting and Contractor Related Guidance and Information for Afghanistan

This memo provides sources of current contracting and contractor related guidance for Operation Enduring Freedom (Afghanistan) (attached). This information is also linked to the DPAP Contingency Contracting International Operations webpage [http://www.acq.osd.mil/dpap/pacc/cc/international\\_operations.html](http://www.acq.osd.mil/dpap/pacc/cc/international_operations.html) (click on Operation Enduring Freedom). Please forward to your contracting offices and request that it be disseminated to affected contractors.

The Hot Topics section of the DPAP Contingency Contracting webpage is one of our key outlets to quickly disseminate new information. For the long term, contracting activities and contractors should continue to search the webpage mentioned above, the United States Central Command (USCENTCOM) Operational Contract Support webpage (same link above, click on USCENTCOM), and the Defense Federal Acquisition Regulations <http://www.acq.osd.mil/dpap/dars/dfarspgi/current/index.html> for specific guidance affecting contracts performing in these areas.

Due to the rapid pace of change in deployed military operations, contracting officers should frequently check the links provided in the attached guidance for updates on policies that affect contractors working in these areas. My POC is Mr. Bill Reich, at [william.f.reich2.civ@mail.mil](mailto:william.f.reich2.civ@mail.mil) or 571-256-7009.

  
RADM Althea Coetzee  
Deputy Director, Contingency Contracting  
Defense Procurement and Acquisition Policy

Copy to:  
USCENTCOM J4

Attachment:  
As stated

## **Key Links Supporting Operation Enduring Freedom (Afghanistan)**

**U.S. Embassy Kabul webpage** – <http://kabul.usembassy.gov/>. Provides passport/visa information, Afghanistan Commercial Guide, Key Government of Afghanistan Business Links, Business Opportunities with U.S. Mission Afghanistan.

### **Afghan Visa Application Information**

- The Afghan Visa Application Form is located at:  
[http://www.embassyofafghanistan.org/sites/default/files/forms/Visa%20Application%20Form%20\(English\).pdf](http://www.embassyofafghanistan.org/sites/default/files/forms/Visa%20Application%20Form%20(English).pdf)
- The Embassy website is at: <http://www.embassyofafghanistan.org/>
- The Visa & Customs website is: <http://www.embassyofafghanistan.org/page/visa-customs>
- Visa information can be found at: <http://www.embassyofafghanistan.org/page/visa>

### **Business Licensing in Afghanistan**

- Ministry of Foreign Affairs – Trade, Transit and Investment Directorate
  - Website: [www.mfa.gov.af](http://www.mfa.gov.af)
  - Telephone: +93(0)20-210-0377
  - Address: Malik Azghar Road, Kabul, Afghanistan
  - Email: [contact@mfa.gov.af](mailto:contact@mfa.gov.af)
- Afghanistan Investment Support Agency (AISA)
  - Website: <http://www.aisa.org.af/>
  - Telephone: 0093(0) 20-210-3404
  - Address: Opposite Ministry of Foreign Affairs, Kabul, Afghanistan
  - Email: [invest@aisa.org.af](mailto:invest@aisa.org.af)
- Ministry of Commerce and Industry (MoCI)
  - Website: [www.commerce.gov.af](http://www.commerce.gov.af)
  - Telephone: 0093-(0)700-225-718
  - Address: Darul Aman Road, Karte Se, Kabul, Afghanistan
- For additional and updated information, visit the Embassy of Afghanistan website at: <http://www.embassyofafghanistan.org/page/resource-guide>

**DOD Foreign Clearance Guide (FCG)** – <https://www.fcg.pentagon.mil/>. This guide contains information on Afghanistan General Entry Requirements, Aircraft Entry Requirements, Personnel Entry Requirements for Official Travel, Personnel Entry Requirements for Leave Travel, Maritime Entry Requirements and Travel Information. DoD Directive 4500.43E, DoD Foreign Clearance Program (FCP) requires DoD-sponsored contractors to comply with guidance provided therein. While this site is .mil/.gov domain restricted and for official use only, DoD contractors supporting DoD contracts may request a user name and password at the webpage above. The FCG also contains key POC information.

## **Afghanistan Business Opportunities**

- The Afghanistan Investment and Reconstruction Task Force of the U.S. Department of Commerce maintains a website that provides information and counseling to companies pursuing business opportunities in Afghanistan.  
<http://www.trade.gov/afghanistan/>
- Key Afghan government sites that provide more information on the Afghan government's contracts, processes, and opportunities include:  
**Ministry of Finance, Procurement Policy Unit:**  
<http://www.ppu.gov.af/English/PPU/PPUC.aspx>  
**GIRoA Ministry of Interior:**  
<http://moi.gov.af/en>
- **NATO Support Agency (NSPA) Future Business Opportunities:**  
<https://eportal.nspa.nato.int/eProcurement/FBO/FutureBusinessOpportunitiesList.aspx?ni=0&lng=en>

## **General Theater Policies and Information and Contracting Guidance**

**ISAF Webpage** – <http://www.isaf.nato.int/> – Contains information on NATO command structure, Afghanistan transition, information, and key links.

**Joint Contracting and Contingency Services Webpage** – <https://www.jccs.gov/olvr/> – provides single sign-in capability to access the Joint Contingency Contracting System, ACSA Global Automated Tracking and Reporting System (AGATRS), 3-in-1 Tool, and Theater Business Clearance (TBC).

**USCENTCOM Operational Contract Support Webpage** – [http://www.acq.osd.mil/dpap/pacc/cc/areas\\_of\\_responsibility.html](http://www.acq.osd.mil/dpap/pacc/cc/areas_of_responsibility.html) – Click on the CENTCOM link on the map (<http://www2.centcom.mil/sites/contracts/SiteAssets/contracting.aspx>) and then click on the map of Afghanistan. Contains specific information on contracting in Afghanistan, to include information and guidance for contractors, regulations and policies, travel information, and CENTCOM Joint Theater Support Contracting Command information.

**DPAP Contingency Contracting Webpage** – <http://www.acq.osd.mil/dpap/pacc/cc/index.html>. Contains information on contracting policies, resources, electronic versions of the Defense Contingency Contracting Officer's Handbook and Contracting Officer's Representative Handbook, domestic emergencies and international operations, including links to the Combatant Commander Operational Contract Support webpages. To submit questions to DPAP Contingency Contracting, please email [osd.pentagon.ousd-atl.mbx.contingency-contracting@mail.mil](mailto:osd.pentagon.ousd-atl.mbx.contingency-contracting@mail.mil).

## **Specific Topics of Interest**

### **Afghan Tax Information**

- 1) Director, DPAP Memo (July 17, 2013), “Class Deviation 2013-O0016, Taxes—Foreign Contracts in Afghanistan” – Contains two clauses, one for solicitations and contracts awarded on behalf of NATO and the other for non-NATO contracts with performance in Afghanistan.  
<http://www.acq.osd.mil/dpap/policy/policyvault/USA003727-13-DPAP.pdf>
- 2) Director, DPAP Memo (April 22, 2013), “Amplifying Guidance on Contractor Taxation—Performance in Afghanistan” – Provides amplifying guidance on taxation to DoD Contracting Activities that currently have contracts, or will award contracts, with performance in Afghanistan.  
<http://www.acq.osd.mil/dpap/policy/policyvault/USA002275-13-DPAP.pdf>

### **Security and Defense Cooperation Agreement between the United States of America and the Islamic Republic of Afghanistan, September 30, 2014**

This agreement becomes effective January 1, 2015, if ratified by the Afghan parliament, and shall remain in force until the end of 2024 and beyond, unless terminated by mutual written agreement of by either party upon two year’s written notice to the other party through diplomatic channels. If any changes are required the Defense Federal Acquisition Regulation due to implementation of this agreement, the DoD will follow the normal regulatory rule-making process. Updates to the Federal Acquisition Regulation (FAR) and Defense Federal Acquisition Regulation Supplement (DFARS) and Procedures, Guidance, and Information (PGI) will be reflected in the DPAP Contingency Contracting Hot Topics page, in the DPAP Contingency Contracting International Operations page (click on Operation Enduring Freedom) and in the FAR and/or DFARS/PGI at:

<https://acquisition.gov/far/index.html>

<http://www.acq.osd.mil/dpap/dars/dfarspgi/current/>

**Foreign Military Sales (FMS) Process** – <http://www.dsca.mil/programs/foreign-military-sales-fms> – Defense Security Cooperation Agency (DSCA)