Operational Contract Support

This site provides direction for U.S. Pacific Command contracting operations in support of day-to-day activities and contingencies. Contracting activities, requiring activities and contractors will find information here that will facilitate their entry into and work within the USPACOM area of responsibility.

Contacts:

Email: PACOM.J4.OMI@PACOM.MIL

USPACOM Current Operations: 808-477-9423

USPACOM Future Operations / Exercises: 808-477-1430 / 9343

USPACOM Plans: 808-477-0941 / 2142

U.S. Forces Korea OCS: DSN: 315-723-3188 (USAG Yongsan)
DSN: 315-753-6268 (USAG Humphreys)

U.S. Forces Japan OCS: DSN 315-225-3549

Note: Contact us at above email address if you cannot access any of the links provided below.

As of 21 November 2016
Contract Support Integration

Guidance for Requiring Activities:

- Contracting is a Service Title 10 responsibility. Requiring activities should contact their supporting contracting office/agency for guidance and requirements in obtaining contracting support. The Defense Contingency Contracting Handbook website provides checklists to include a Requiring Activity Checklist.


- Joint activities with no organic/habitual contracting support capability may present their requirements for contracting support at the bi-monthly OCS Working Group for possible Joint solutions to contracting capability shortfalls. This should be coordinated well in advance of the requirement to facilitate presentation at the bi-monthly USPACOM Joint Contracting Support Board, staffing of a USPACOM tasking order for recommended Joint solutions, approval by the USPACOM J4 and publication of the order by the USPACOM J33.

Guidance for Contracting Officer’s Representatives:

- The Defense Contingency COR Handbook and related documents to include checklists are located at the following link:


- The Department of Defense (DOD) Contracting Officer’s Representative Tracking (CORT) tool is a web management capability for the appointment of CORs. This Tool allows a perspective COR, COR Supervisor and Contracting Officer to electronically process nomination of CORs for one or multiple contracts. Additional information on the CORT tool is available at the following link:


Contracting Support

Guidance for Contracting Officers:

- The Defense Contingency Contracting (DCC) Handbook website provides essential information, tools, and training to help DoD Contingency Contracting Officers (CCOs)
and other Operational Contract Support (OCS) staff meet the challenges they may face in contingency environments.


- Additional contingency contracting resources to include tools, business processes and reports are available at:

  http://www.acq.osd.mil/dpap/pacc/cc/resources.html

- Acquisition and Cross Servicing Agreements (ACSA). The following link provides a listing of current ACSA agreements worldwide (CAC enabled). Once logged in, type ACSA in the search engine. Depending on your local settings, you may have to click “start a new login session” in order to login.

  https://intellipedia.intelink.gov/

- The Procurement Business Intelligence Service (PBIS) provides a wealth of information on contracts and contract actions across the AOR to include Indefinite Delivery Vehicles. The following link contains instructions on how to access PBIS. The PBIS site allows access to the data previously provided in the monthly All of Government Contract Spend report.


- USPACOM Force Health Protection Guidance is located at the following link:


- USPACOM Country Threat Matrix provides information on terrorist and criminal threat levels and other restrictions by country (CAC enabled).

  https://iatp.pacom.mil/threat_matrices

- USPACOM OCS Community of Practice (CoP) on the Joint Lessons Learned Information System (JLLIS) provides market / business environment information to include All Government Contract Spend (AGCS) summary data, exercise After Action Reports (AARs), and vendor lists. JLLIS is CAC enabled and you must establish an account. Once logged in, go to the Communities of Practice tab or you can use the advanced keyword search feature, enter 1032 and select “CoP” as the data type.

  https://www.jllis.mil/
• USPACOM Policy Guidance/Instructions. The USPACOM Instructions referenced below are available at the following link on the Secret Internet Protocol Router Network (SIPR). Contact the USPACOM OMI if you are unable to access the USPACOM SIPR SharePoint:

http://psp.hq.pacom.smil.mil/sites/bridge/j02/j021/PACOM%20Instructions/Forms/Cool%20View.aspx

• USPACOM Instruction 0601.7, Operational Contract Support

• USPACOM Instruction 0536.5, USPACOM Arming Policy for DOD Contractors

• USPACOM Instruction 0536.2, USPACOM Antiterrorism (AT) Program (See Enclosure 23: Contractor Considerations and Vetting)

• USPACOM Instruction 0503.1, Personnel Recovery in USPACOM

• USPACOM Instruction 614.1, Theater Travel Requirements in USPACOM

• USPACOM Instruction 0250.1, Personnel Accountability, Visibility, and Strength Reporting in the USPACOM AOR

• USPACOM Instruction 0611.1, Interagency Acquisitions (use of Non-DOD Contracts) at HQ USPACOM

• USPACOM Instruction 1102.1, Immunization of Other Than U.S. Forces for Biological Warfare Defense

• USPACOM Instruction 0232.1, Requests for Linguist Augmentation

• U.S. Forces Korea (USFK) Policy Guidance/Instructions:

• USFK Regulation 700-19, The Invited Contractor and Technical Representative Program is available at the link below. This regulation applies to all contracting offices that solicit, award, or administer contracts involving work to be performed in the Republic of Korea by U.S. contractors or third country nationals for the support of the U.S. Armed Forces.

http://8tharmy.korea.army.mil/g1_AG/Programs_Policy/Publication_Records_Reg_USFK.htm
Contractor Management

Contractor Personnel Guidance:

- USPACOM Instruction 0611.6, Contractors in the Workplace
- USPACOM Instruction 0409.1, Misconduct by Family Members Overseas
- USPACOM Instructions are available at the following link on SIPR:
  http://psp.hq.pacom.smil.mil/sites/bridge/j02/j021/PACOM%20Instructions/Forms/Cool%20View.aspx
- USFK Regulation 700-19, The Invited Contractor and Technical Representative Program is available at the link below. This regulation applies to contractors, their employees and dependents (including those in a TDY/TAD status) that meet Invited Contractor or Technical Representative criteria IAW the U.S.-Republic of Korea Status of Forces Agreement (SOFA) and guidance in the regulation.
  http://8tharmy.korea.army.mil/g1_AG/Programs_Policy/Publication_Records_Reg_USFK.htm

Contractor Training/Processing/Travel:

- USPACOM Theater Travel Requirements, to include required training, are located at the following link.

Theater Entrance Requirements:

- USPACOM Theater Travel Requirements are located at the following link. This site also has links to the Country Threat Matrix and DOD Foreign Clearance Manual (Guide).
- USPACOM Personnel Recovery Guidance and Requirements are located at the following link:
Contractor Living Considerations:

- The following U.S. Department of State sites provide information on countries with the AOR.
  - The travel website provides travel documents, emergency info and resources. [http://www.state.gov/travel/](http://www.state.gov/travel/)
  - Travel Warnings are issued when long-term, protracted conditions that make a country dangerous or unstable lead the State Department to recommend that Americans avoid or consider the risk of travel to that country. A Travel Warning is also issued when the U.S. Government's ability to assist American citizens is constrained due to the closure of an embassy or consulate or because of a drawdown of its staff. [http://travel.state.gov/content/passports/english/alertswarnings.html](http://travel.state.gov/content/passports/english/alertswarnings.html)
  - Country-specific travel information: For each country, find information like the location of the U.S. embassy and any consular offices; whether you need a visa; crime and security information; health and medical conditions; drug penalties; and localized hot spots. [http://travel.state.gov/content/passports/english/country.html](http://travel.state.gov/content/passports/english/country.html)
  - Websites for Embassies, Consulates, and Diplomatic Missions [http://www.usembassy.gov/east-asia.html](http://www.usembassy.gov/east-asia.html)