



ACQUISITION,
TECHNOLOGY
AND LOGISTICS

OFFICE OF THE UNDER SECRETARY OF DEFENSE

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MEMORANDUM FOR COMMANDER, UNITED STATES SPECIAL OPERATIONS
COMMAND (ATTN: ACQUISITION EXECUTIVE)
COMMANDER, UNITED STATES TRANSPORTATION
COMMAND (ATTN: ACQUISITION EXECUTIVE)
DEPUTY ASSISTANT SECRETARY OF THE ARMY
(PROCUREMENT)
DEPUTY ASSISTANT SECRETARY OF THE NAVY
(ACQUISITION AND PROCUREMENT)
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE
(CONTRACTING)
DIRECTORS OF THE DEFENSE AGENCIES
DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: Contracting and Contractor Related Guidance and Information for West Africa

This memo provides sources of current contracting and contractor related guidance for Operation United Assistance (Ebola Relief in Africa) (attached). This information is also linked to the DPAP/Contingency Contracting International Operations webpage http://www.acq.osd.mil/dpap/pacc/cc/international_operations.html (click on Operation United Assistance). Please forward to your contracting offices and request that it be disseminated to affected contractors.

The Hot Topics section of the DPAP Contingency Contracting webpage is one of our key outlets to quickly disseminate new information. For the long term, contracting activities and contractors should continue to search the webpage mentioned above, the United State Africa Command (USAFRICOM) Operational Contract Support webpage (same link as above, click on USAFRICOM), and the Defense Federal Acquisition Regulation Supplement (DFARS) <http://www.acq.osd.mil/dpap/dars/dfarspgi/current/>, for specific guidance affecting contracts performing in these areas.

Due to the rapid pace of change in deployed military operations, contracting officers should frequently check the links provided in the attached guidance for updates on related policies that affect contractors working in these areas. My POC is Mr. Bill Reich, at william.f.reich2.civ@mail.mil or 571-256-7009.

RADM Althea Coetzee
Deputy Director, Contingency Contracting
Defense Procurement and Acquisition Policy

Copy to:
USCENTCOM J4
USAFRICOM J4

Attachment:
As stated

Key Links supporting Operation United Assistance (Ebola Relief in Africa)

Operation Status: On September 22, 2014, DPAP provided notification that this operation is a declared humanitarian operation under 10 U.S.C. 2302(8) and FAR Part 2.101

<http://www.acq.osd.mil/dpap/pacc/cc/hottopics.html>

DPAP has established an Operation United Assistance webpage to publish particular guidance on this operation at:

http://www.acq.osd.mil/dpap/pacc/cc/operation_united_assistance.html

Key U.S. Embassy Webpages (Countries in the Joint Operations Area):

Senegal <http://dakar.usembassy.gov/>

Gambia <http://banjul.usembassy.gov/>

Guinea-Bissau <http://guinea-bissau.usvpp.gov/>

The U.S. Embassy in Bissau suspended operations on June 14, 1998. The U.S. Ambassador to the Republic of Senegal and the Republic of Guinea-Bissau is based in Dakar, Senegal.

Sierra Leone <http://freetown.usembassy.gov/>

Liberia <http://monrovia.usembassy.gov/>

Embassy sites provide passport/visa information, Commercial Guides, Key Government Business Links, Business Opportunities with the particular U.S. Mission.

DOD Foreign Clearance Guide (FCG) – <https://www.fcg.pentagon.mil/>. This guide contains information for each country on General Entry Requirements, Aircraft Entry Requirements, Personnel Entry Requirements for Official Travel, Personnel Entry Requirements for Leave Travel, Maritime Entry Requirements and Travel Information. DoD Directive 4500.43E, DoD Foreign Clearance Program (FCP) requires DoD-sponsored contractors to comply with guidance provided therein. While this site is .mil/.gov domain restricted and for official use only, DoD contractors supporting DoD contracts may request a user name and password at the webpage above. The FCG also contains key POC information.

General Theater Policies and Information and Contracting Guidance

Joint Contracting and Contingency Services Webpage – <https://www.jccs.gov/olvr/> – provides single sign-in capability to access the Joint Contingency Contracting System, ACSA Global Automated Tracking and Reporting System (AGATRS), 3-in-1 Tool, and Theater Business Clearance (TBC).

USAFRICOM Webpage – <http://www.africom.mil/staff-resources/travel-to-africa> – Contains specific theater entry requirements for contractors for entry in Africa.

DPAP Contingency Contracting Webpage – <http://www.acq.osd.mil/dpap/pacc/cc/index.html> – Contains information on contracting policies, resources, electronic versions of the Defense Contingency Contracting Officer's Handbook and Contracting Officer's Representative Handbook, domestic emergencies and international operations, including links to the Combatant Commander Operational Contract Support webpages. To submit questions to DPAP Contingency Contracting, please email osd.pentagon.ousd-atl.mbx.contingency-contracting@mail.mil.

Specific Topics of Interest

Class Deviation Requirements for OUA

DPAP Class Deviation 2015-O0001, Contractor Use of SPOT in the designated Operation Area for Operation United Assistance [includes required clause 52.225-99]. See:

<http://www.acq.osd.mil/dpap/policy/policyvault/USA006158-14-DPAP.pdf>

DPAP Class Deviation 2015-O0002, Operation United Assistance: Medical Care and Evacuation [includes required clause 252.225-7986]. See:

[http://www.acq.osd.mil/dpap/policy/policyvault/Class Deviation 2015-O0002.pdf](http://www.acq.osd.mil/dpap/policy/policyvault/Class%20Deviation%202015-O0002.pdf)