



PROCURE-TO-PAY

TRAINING SYMPOSIUM 2019

Orlando

PCM: Purpose Codes and Payment/CAO Office Management

Presented by:

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DoDAAC Changes

- DoDAAC use has expanded beyond the traditional supply function
- Data in the DoDAAC record can now indicate that the DoDAAC is used for other purposes (e.g. Procurement, Grants)
- DPC is centralizing the management of that data at PIEE and placing it under governance of the appropriate functional leads
- Data will be sent from PIEE to DoDAAD to update the DoDAAC record, but PIEE will be the authoritative source for certain data elements

Purpose Codes

- Purpose codes are “flags” that identify organizations (by their DoDAAC) with particular functional capabilities, such as:
 - Procurement
 - Grants
 - Payment
 - Contract Administration
- They have been managed via spreadsheet in a highly manual process
- We need a place to allow the community to look up/view which offices have these capabilities, and to allow the functional owners of these flags to manage them
- New module introduced in November 2018 where these Purpose Codes can be managed.

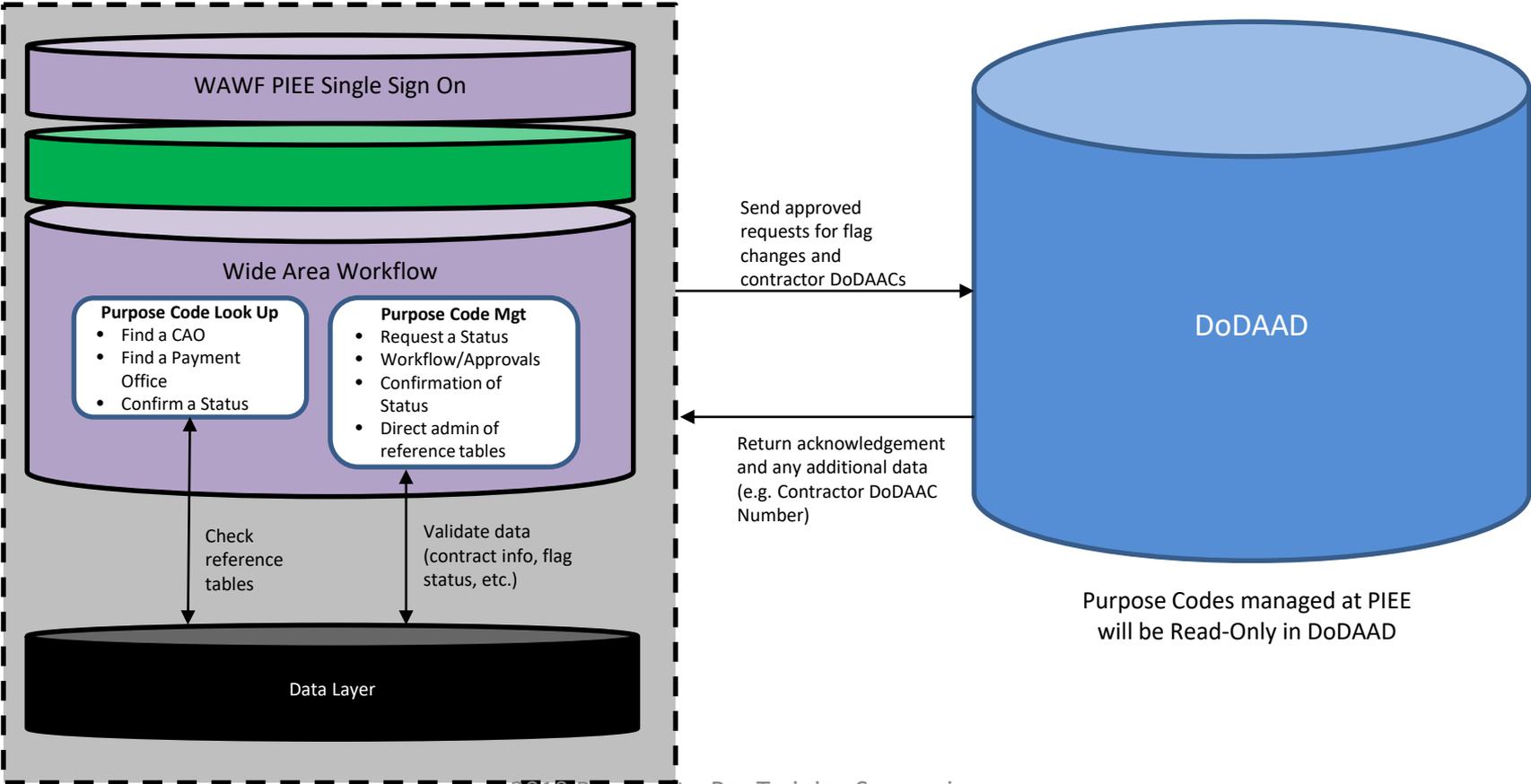
Contract Administration DoDAACs

- The list of DoDAACs that perform Contract Administration is managed by DCMA
 - Assigned by zip code of the contractor
 - Exceptions based on particular CAGE
- Manual process to maintain and publish this list
- No automated look up (former system (CASD) has been decommissioned)

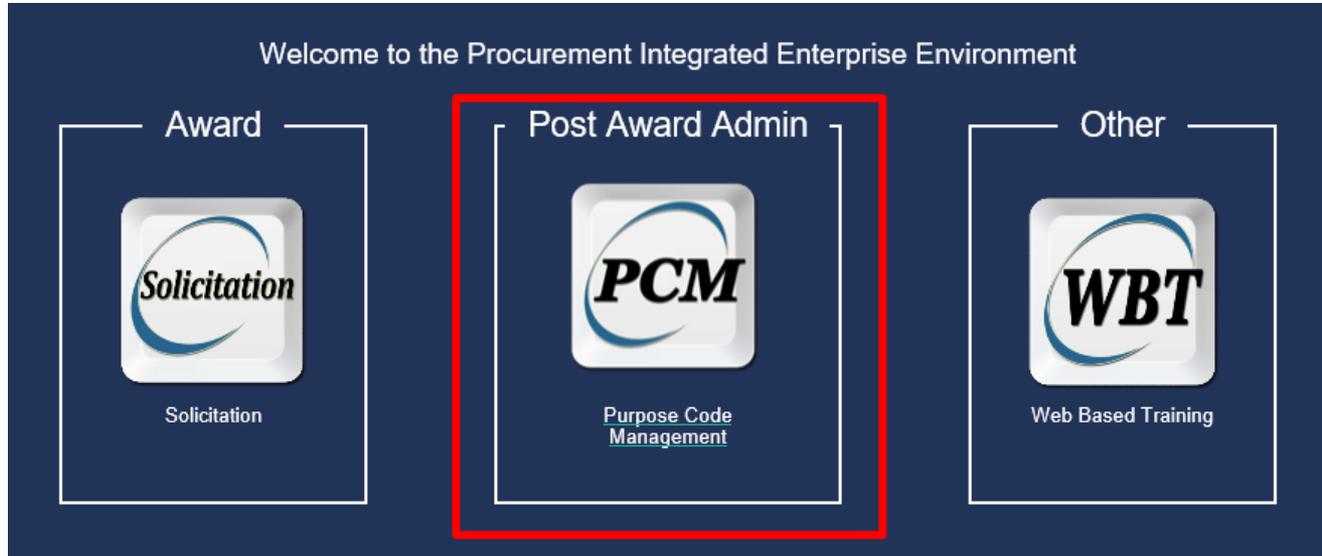
Why Use PIEE?

- It's familiar: For those in the Procurement domain, most already have WAWF accounts.
- It has workflow: We can assign workflow routing and approval chains depending on the need.
- It's available today: And Procurement can have changes made in a reasonable timeframe.
- PIEE will become the authoritative source for this data.

Purpose Code in PIEE Concept



Purpose Code Management Module in PICEE



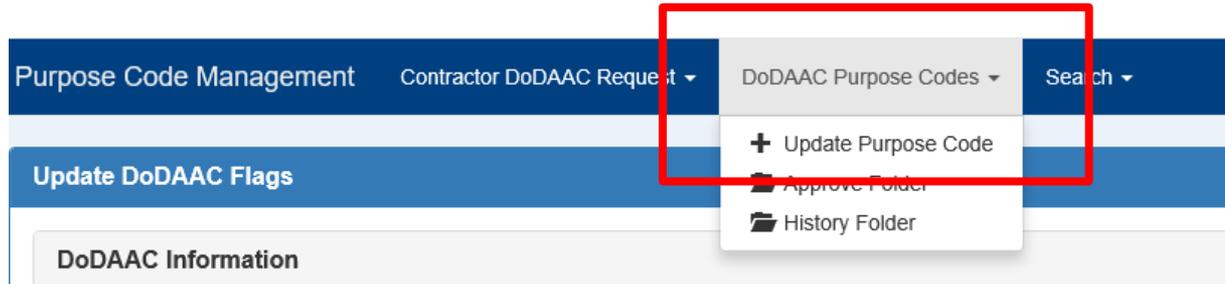
New Roles

Show entries

Search:

Application	Role	Group	Location Code/Ext.	Status	Access Approval	Additional Information
PCM	Contractor DoDAAC Manager	Defense Pricing and Contracting	HQ0102/NA	ACTIVE	ATTACHED IN WAWF	View
PCM	Admin Group Payment Office Purpose Code Manager	Office of the Secretary of Defense		ACTIVE	ATTACHED IN WAWF	View
PCM	Admin Group Procurement and Grant Purpose Code Manager	Office of the Secretary of Defense		ACTIVE	ATTACHED IN WAWF	View
PCM	Admin Group Contractor Purpose Code Manager	Office of the Secretary of Defense		ACTIVE	ATTACHED IN WAWF	View
PCM	Admin Group Contract Admin Purpose Code Manager	Office of the Secretary of Defense		ACTIVE	ATTACHED IN WAWF	View

Updating Purpose Codes



Note – Purpose Code manager should also have “Request Flag Update” option for DoDAACs outside their GAM structure.

Update DoDAAC Flags

DoDAAC Information

DoDAAC *

HQ0102

Activity Name *

OUSD(AT&L)

Flag (Purpose Code) Name *

Procurement*

Ye ▾

Start Date*

2019-01-28

End Date †

Grants*

Nc ▾

Start Date*

End Date †

Contract Administration*

Nc ▾

Start Date*

End Date †

Payment Office*

Nc ▾

Start Date*

End Date †

CGAC †

097 - DoD

Sub Tier †

9700 - DEPT OF DEFENSE

Reason

Central Service

WHS - Other DoD/OASD Activities

Submit

Help

Change purpose code status here

Contract Admin DoDAAC Lookup

https://wawf.eb.mil/ - Purpose Code Management - Internet Explorer UNCLASSIFIED//FOR OFFICIAL USE ONLY

Purpose Code Management Contractor DoDAAC Request ▾ DoDAAC Purpose Codes ▾ Search ▾ User : Kristen Humphrey ✕

Search Criteria - Contract Administration DoDAACs

CAGE Code †

Zip Code †

Country †

† - Only one field is required.

Search ▾

- 🔍 Contract Administration DoDAACs
- 🔍 Contractor DoDAAC Lookup



DCMA

CASD to PCM Transition

Presented By:
Defense Contract Management Agency
Functional Information Resource Management
DCMA FIRM Center

Definitions

- **CASD (Contract Administration Services Directory)**

FAR 42.203

The Defense Contract Management Agency (DCMA) maintains the Federal Directory of Contract Administration Services Components. The directory lists the names and telephone numbers of those DCMA and other agency offices that offer contract administration services within designated geographic areas and at specified contractor plants. Federal agencies may access it on the Internet at <https://pubapp.dcmamil/CASD/main.jsp> (under revision)

- **PCM (Purpose Code Management)**

New Procurement Integrated Enterprise Environment (PIEE) application providing:

- ECP 1161 – CAO DoDAAC Selection (CASD Replacement)
- ECP 1162 – Contractor DoDAAC Requests
- ECP 1163 – DoDAAD Purpose Code Flag Administration

Why and So What

- Previous Environment

- Incorrect CAO DoDAAC and MOCAS Pay DoDAAC on contracts one of the top data errors found through Procurement Data Standard (PDS) Validations and documented Contract Deficiency Reports (CDR)
- CAO DoDAAC selection rules not widely or fully known and understood
- Limited external access (CASD security concerns / decommissioning)
- Multi-system dependencies (CASD vs CAGE)

- PCM

- Contracting community has an accurate way to validate the correct Contract Administration DoDAAC (and Pay Office, if appropriate)
- Leads to effective use of staff time and timely contract administration
- PDS errors reduced leading to less time fixing contract errors
- Better contract oversight and prompt payments
- User satisfaction - an often overlooked aspect of system performance

PCM > CASD

- PCM offers CAGE search capability, whereas CASD required ZIP code to search for cognizant CAO
- Phase 1 - offers initial capability
- Phase 2 - implements advanced reporting supporting routine maintenance and improved data accuracy
- Phase 3 - provides web view to CAO-PAY office details
- PCM Web Service allows direct connectivity to source data and real time updates with no manual maintenance further eliminating potential errors
- PCM streamlines data removing extra data elements which PCOs do not need or care about

Purpose Code Management

PIEE
5.12.2 Procurement Integrated Enterprise Environment

New Federal Customer Register Help/Training

Certificate Login

Certificate Login

CAC Help?

User ID Login

User ID

Password

Login

Forgot your User ID? | Forgot your Password? | Who's my Organization's GAM/CAM?

System Messages

- More Information: https://www.acq.osd.mil/dpap/pd/pc/SmartPay3_T1_and_PCET.html

Air Force Contract Writing System Single Sign On

- Single Sign On capability to Air Force Contracting (CON-IT) system
- User Role Activation Process
- Existing CON-IT users utilize your local CON-IT guidance

Solicitation Portal

- From a publicly available webpage:
 - Capture solicitations and share summary data with the Federal Government Point of Entry (GPE). Note: This interface is not yet active.
 - View detailed solicitation information
 - Post complete solicitation documentation
- From an authenticated registered PIEE role:
 - Post government solicitation information
 - Submit proposals to posted solicitations in a secure and streamlined way
 - Manage access to vendor submitted proposals

CAO/PAY DoDAAC Lookup

Purpose Code Management ✖ Exit

Purpose Code Management

- Q Contract Administration DoDAAC / Payment Office DoDAAC Lookup**
Search for Contract Administration DoDAAC and Payment Offices. 
- Request Contractor DoDAAC**
Request a Contractor DoDAAC.

Entering Search Criteria

Purpose Code Management ✕ Exit

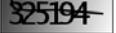
Contract Administration DoDAAC / Payment Office DoDAAC Lookup

GAGE Code †

Zip Code †

Country †
--- Please Select ---

NOTE: Search by only one of the criteria above. The searches are incompatible.

CAPTCHA Image
 🔊 Audio
🖨️ Print

Type in the code above *

† - At least one is required

➡ Next 🔴 Close 🔗 Help

Enter Search Criteria



Example 1: CAGE '98897'

Purpose Code Management ✕EXIT

Contract Administration DoDAAC / Payment Office DoDAAC Lookup

CAGE Code †

Zip Code †

Country †

NOTE: Search by only one of the criteria above. The searches are incompatible.

CAPTCHA Image


Type in the code above *

† - At least one is required

Search Results 1

Purpose Code Management ✕ Exit

Contract Administration DoDAAC / Payment Office DoDAAC - By CAGE Code

CAGE Code: 98897 Activity Name: LOCKHEED MARTIN CORPORATION State: Georgia Zip Code: 30063 Country: USA - United States of America (the)

Contract Administration Office ▼

CAO DoDAAC	Activity Name	Notes
S1111A	DCMA LOCKHEED MARTIN MARIETTA	

Payment Office ▼

Payment Office DoDAAC	Payment Office Activity Name
HQ0338	DFAS - COLUMBUS CENTER

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Example 2: Zip Code '90210'

Purpose Code Management ✕ Exit

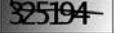
Contract Administration DoDAAC / Payment Office DoDAAC Lookup

CAGE Code †

Zip Code †

Country †

NOTE: Search by only one of the criteria above. The searches are incompatible.

CAPTCHA Image
 ⏮ Audio
🗑️ Refresh

Type in the code above *

† - At least one is required

➡ Next 🗑️ Close 🔗 Help

Search Results 2

Purpose Code Management ✕ Exit

[Contract Administration DoDAAC / Payment Office DoDAAC - By Zip Code](#)

Zip Code : 90210

Contract Administration Office (CAO) DoDAAC / Payment Office DoDAAC

CAO DoDAAC	Activity Name	Notes	Payment Office DoDAAC	Activity Name
90512A	DCMA LOS ANGELES		HQ0339	DFAS - COLUMBUS CENTER

No CAGE Code Exceptions were found.

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Example 3: Zip Code '98124'

Purpose Code Management Exit

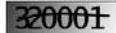
Contract Administration DoDAAC / Payment Office DoDAAC Lookup

CAGE Code †

Zip Code †

Country †

NOTE: Search by only one of the criteria above. The searches are incompatible.

CAPTCHA Image
 [Audio](#) [Refresh](#)

Type in the code above †

† - At least one is required

[Next](#) [Close](#) [Help](#)

Search Results 3

Purpose Code Management

Contract Administration DoDAAC / Payment Office DoDAAC - By Zip Code

Zip Code : 98124

Contract Administration Office (CAO) DoDAAC / Payment Office DoDAAC

CAO DoDAAC	Activity Name	Notes	Payment Office DoDAAC	Activity Name
S4801A	DCMA SEATTLE		HQ0339	DFAS - COLUMBUS CENTER

CAGE Code Exception Information

CAGE Code	Activity Name	CAO DoDAAC	Payment Office DoDAAC
57779	BOEING ENGINEERING AND CONSTRUCTION CO	S4804A	HQ0339
77084	BOEING LOUISIANA INC SUB OF BOEING MILITARY AIRPLANE CO	S4804A	HQ0339
0A551	BOEING DEFENSE ELECTRONICS INC SUB OF BOEING CO THE	S4804A	HQ0339
1D032	BOEING INTL CORP	S4804A	HQ0339
1JQ25	BOEING CO THE BOEING COMMERCIAL AIRPLANE GROUP DIV MS 36-65	S4804A	HQ0339
1P629	BOEING AEROSPACE CO	S4804A	HQ0339
2AAK3	BOEING CO THE FOR OTHER TRANSACTIONS ONLY F33615-96-2-3014	S4804A	HQ0339
2AAM0	BOEING CO FOR OTHER TRANSACTIONS ONLY F33615-00-2-3002	S4804A	HQ0339
2AAP2	BOEING CO THE FOR OTHER TRANSACTIONS ONLY N00014-00-3-0019	S4804A	HQ0339
2AAP4	BOEING CO THE FOR OTHER TRANSACTIONS ONLY F33615-00-2-1717	S4804A	HQ0339
2AAV1	BOEING CO THE FOR OTHER TRANSACTIONS ONLY F08630-99-9-0002	S4804A	HQ0339
2AAW4	BOEING CO THE FOR OTHER TRANSACTIONS ONLY N689369990003	S4804A	HQ0339
36GQ8	BOEING CO THE LARGE AIRCRAFT REPAIRS DEPT MS 8A-84	S4804A	HQ0339
3F088	BOEING COMPUTER SERVICES CO	S4804A	HQ0339
4K231	BOEING SERVICE INTL INC	S4804A	HQ0339
5R247	BOEING TECHNOLOGY INTL INC	S4804A	HQ0339
5V460	BOEING MIDDLE EAST LTD SUB OF BOEING CO	S4804A	HQ0339
8T773	BOEING COMPUTER SUPPORT SERVICES INC DIV OF BOEING CO INC THE	S4804A	HQ0339

Exceptions to Zip Assignment

Previous Help

Example 4: 'Fiji' Country

Purpose Code Management ✖ Exit

Contract Administration DoDAAC / Payment Office DoDAAC Lookup

CAGE Code †

Zip Code †

Country †
FJI - Fiji

NOTE: Search by only one of the criteria above. The searches are incompatible.

CAPTCHA Image



Type in the code above †

† - At least one is required

Next Close Help

Search Results 4

Purpose Code Management ✖ Exit

Contract Administration DoDAAC / Payment Office DoDAAC - By Country

Country : FJI - Fiji

CAO DoDAAC	Activity Name
SSN05A	DCMA PACIFIC (SINGAPORE)
Notes	
Payment Office DoDAAC	Payment Office Activity Name
HQ0333	DFAS - COLUMBUS CENTER

No CAGE Code Exceptions were found.

[Previous](#) [Help](#)

Invalid Search Criteria Example

Purpose Code Management ✖ Exit

Contract Administration DoDAAC / Payment Office DoDAAC Lookup

ERROR: Only 1 search field is allowed ←

CAGE Code †

Zip Code †

Country †

NOTE: Search by only one of the criteria above. The searches are incompatible.

CAPTCHA Image

Type in the code above *

† - At least one is required

[Next](#) [Close](#) [Help](#)

Web Service Interface

DoDAAC Table External Interface

- A SOAP based web service was implemented to provide a service to query Contract Administration Office and Payment Office DoDAACs.
- An X.509 certificate is required to access the web service.
- The web service implements the Web Services Security x509Token profile for the credential check.
- The web service WSDL and schemas is available on the Help/Training section.
- The web service request and response data is in an XML document.

ECP 1239

PCM Phase 1 & 2 delivered enhanced CAO-PAY office lookup and reporting capabilities, but through user testing it was determined additional functionality is still required. Some contract awarding activities require the **ability to view CAO-PAY office details within the PCM application**, as their legacy contract writing systems do not seamlessly pass and populate their contract awards with required information such as DoDAAC, address data, and email. In addition, CAGE details would also prove to be valuable information available in PCM.

Without the ability to view required DoDAAC and CAGE information within PCM directly, the PCO will be required to search many other systems to gather the information thereby increasing the effort and total time to award. Additionally, this introduces increased probability of human error and frustration.

ECP 1239 (continued)

On search results screens, have ability to view CAO-PAY DoDAAC and CAGE details, perhaps via hyperlink which opens that specific data so as to keep the search results 'minimal and clean'. Note – actual details to be specified.

Purpose Code Management Administration Contractor DoDAAC Request DoDAAC Purpose Codes Search User: Mike Jacobson

Contract Administration DoDAAC / Payment Office DoDAAC - By Zip Code

Zip Code : 30063 **Have a way to hyperlink to DoDAAC data?**

Contract Administration Office (CAO) DoDAAC / Payment Office DoDAAC

CAO DoDAAC	CAO Activity Name	Notes	Payment Office DoDAAC	Payment Office Activity Name
S1100A	DCMA ATLANTA	Institutions of Higher Education and certain Non-Profit Organizations workload may instead be assigned to the Office of Naval Research (ONR). For more information, go to Section 22.710 in Title 32 of the CFR. The language in section 22.710 can be found on www.ecfr.gov by browsing to Title 32, clicking on parts "1-190", and then clicking on part 22 under Subchapter C.	HQ033B	DFAS - COLUMBUS CENTER

CAGE Code Exception information

CAGE Code	CAGE Code Activity Name	CAO DoDAAC	CAO Activity Name	Payment Office DoDAAC	Payment Office Activity Name
36559	LOCKHEED MARTIN CORP LOCKHEED MARTIN AERONAUTICAL SYSTEMS BURBANK OPNS	S1111A	DCMA LOCKHEED MARTIN MARIETTA	HQ033B	DFAS - COLUMBUS CENTER
74703	LOCKHEED MARTIN AERONAUTICAL SYSTEMS SUPPORT COMPANY	S1111A	DCMA LOCKHEED MARTIN MARIETTA	HQ033B	DFAS - COLUMBUS CENTER
88857	LOCKHEED MARTIN CORPORATION	S1111A	DCMA LOCKHEED MARTIN MARIETTA	HQ033B	DFAS - COLUMBUS CENTER

DoDAAC Information

Contract Administration Office DoDAAC: Activity Name: Branch of Service or Agency:

Division: CMO Type: Organization Code:

MOCAS Code:

Email:

Admin Notes:

Example subject to changes.

Previous Help

Search Cancel Help

ECP 1239 (continued)

The screenshot displays the 'Purpose Code Management' interface. At the top, there are navigation tabs: 'Purpose Code Management', 'Administration', 'Contractor DoDAAC Request', 'DoDAAC Purpose Codes', and 'CASD'. Below these, a search bar is visible with two options: 'Contract Administration DoDAACs' and 'Contractor DoDAAC Lookup'. A red box highlights these search options, and a red arrow points from the 'Contract Administration DoDAACs' option to the 'Create' option in a dropdown menu. The dropdown menu also includes 'Review Folder', 'History Folder', and 'Rejected Folder'. The main content area is titled 'Search Criteria - Contract Administration DoDAACs' and contains three search fields: 'CAGE Code †', 'Zip Code †', and 'Country †'. The 'Country †' field is a dropdown menu with the text '--- Please Select ---'. At the bottom left, there is a note: '† - Only one field is required.'

Restructuring PCM by functionally aligning and segregating the ‘three pillars’ and clearly labeling as such will emphasize CASD existence within PCM ensuring user understanding, acceptance, and utilization while simultaneously reducing user confusion and frustration.

Resources

- <https://wawf.eb.mil/pcm/xhtml/unauth/index.xhtml>
- <https://wawftraining.eb.mil/wbt/xhtml/wbt/pcm/index.xhtml>
- <https://wawftraining.eb.mil/wbt/xhtml/wbt/portal/overview/whatsnew5.12.2.xhtml>

Questions/Comments?

- **Michael A. Jacobs (Mike)**
 - CASD Administrator
 - PCM DCMA Contract Admin Office (CAO) Manager
 - dcma.lee.hq.mbx.firm-center@mail.mil | Subject = PCM -

Purpose Code Status

- **Procurement Office**
 - Active flag in the DoDAAC record since 2008, fully populated
 - PDS edits began in 2017
 - Management of flag in PIEE November 2018 – PIEE Is now the authoritative source
- **Grants Office**
 - Active flag in the DoDAAC record since 2008, mostly populated
 - Management of flag in PIEE November 2018 – PIEE Is now the authoritative source
- **Funding Office**
 - Active flag in the DoDAAC record since 2016
- **Contract Administration Office**
 - Active flag in the DoDAAC record since 2019, fully populated
 - Management of flag in PIEE November 2018 – PIEE Is now the authoritative source
- **Payment Office**
 - Not yet an active flag in the DoDAAD - Business rules have been defined; flag coming soon
 - Management of flag in PIEE November 2018 – PIEE Is now the authoritative source
 - Component POCs will maintain Pay Office Flags for their organization
 - PDS validations will continue to leverage Pay Office DoDAAC flag to generate PDS failures when DoDAACs without Pay Office capabilities are reported as the Pay Office within a contract

Authoritative list of Payment Office DoDAACs is also published at: https://guidanceweb.ousdc.osd.mil/odcfo_bio.aspx



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Training Symposium

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