



Governance Charter: Procurement Integrated Enterprise Environment (PIEE)

July 1, 2019

Introduction

This Charter provides a framework for managing the development and delivery of capabilities under the Procurement Integrated Enterprise Environment (PIEE), a consolidated technology environment comprised of multiple applications and systems in support of the end-to-end business processes supporting procurement activities for the Department of Defense (DoD). As such, this charter serves as a written contract between agencies, Functional Sponsor(s) Program Offices, functional activities, and the Defense Logistics Agency (DLA) Program Executive Officer (PEO). The charter is designed to clearly delineate the responsibilities, authorities, and constraints across all parties.

The initial development of this charter was led by the DLA PEO in conjunction with the functional community. As such, the governance framework that is detailed within this charter is at its initial stage and is evolving; therefore this charter shall be updated throughout the capability life cycle to accurately reflect the formal structure required to balance cost, schedule, and performance requirements set forth by the governing body through the maturation of the chartered efforts.

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1. Mission Statement

The Procurement Integrated Enterprise Environment (PIEE) leverages cloud technology that enables a data environment which supports rapid development and deployment of capabilities. PIEE and its applications will focus on supporting the Procure-to-Pay (P2P) mission and achieve efficiencies while supporting operational readiness. Procure-to-Pay is the process in the Department's Business Enterprise Architecture (BEA) that spans from when a decision to make a procurement is made until closeout of the procurement instrument. This charter provides the framework for approval and development of new enhancements to PIEE capabilities that support P2P as well as the day-to-day management of the fielded systems by the operational user communities.

The environment will enable DoD to support a large volume of users across the procurement ecosystem by providing job series-based access to capabilities under a single organizational hierarchy and access management structure while providing access to data from all phases of the Procure-to-Pay process. The PIEE platform will provide four critical services: Account Management and Access, Capabilities, Operations Support, and Reporting and Document Retrieval. Common services for testing, data retention, security and COOP shall be provided to applications hosted within the PIEE environment.

The Account Management and Access function will create a standardized procurement hierarchy which supports standard access management that will enable role-based access to capabilities both internal and external to PIEE. Access to these capabilities shall be supported by a single sign-on capability, which provides access to all capabilities within PIEE and can be leveraged by others externally. In order to successfully share this authoritative hierarchy, PIEE has published a standard interface which is available for other systems to consume.

The Capabilities service is where the preponderance of the services used by the functional users will reside. This will include tools that aid in the following business processes:

- Requirements
- Award
- Post Award Administration
- Payment (including e-Invoicing and receipt and acceptance)
- Property Management
- Purchase Card
- Security

The specific capabilities, formerly managed as standalone systems, include many DoD and Federal enterprise capabilities. This includes items called out in policy such as Wide Area Workflow (WAWF), Electronic Data Access (EDA), Clause Logic Service (CLS), Contracting Officer Representative Tracking (CORT) Tool, and National Industrial Security Program (NISP) Contract Classification System (NCCS). There are upwards of 20 unique capabilities managed under PIEE, though the rationalization of these independent capabilities will fall under the purview of this governance group with the counsel of the DLA PEO.

The Operations Support are a set of capabilities in place to support the Procure-to-Pay business process. These include a process model library which improves collaboration and re-use across the business space. This section of PIEE also includes a module which provides Services and Defense Agencies an automated tool to formally appoint users to certain roles/authorities identified by regulation such as government purchase card holders, contracting officer representatives (CORs), and contracting officers. The Operations Support also includes the request and approval tool for Department of Defense Activity Address Code (DoDAAC) Authority Flags for procurement, contractors, contract administration offices, and finance. These flags are key to identifying offices' responsibilities throughout the Procure-to-Pay process.

The Reporting and Document Retrieval portion of PIEE manages all the business intelligence reporting for the suite. The two primary tools used are EDA's reporting capability and the Procurement Business Intelligence Service (PBIS). These tools offer standard reports both at the operational and management levels spanning across the data available within PIEE to help users formulate data-driven decisions throughout the end-to-end process.

2. Stakeholders

2.1. Functional Sponsor

The primary Functional Sponsor is the Director, Contracting eBusiness (CeB), Defense Pricing and Contracting (DPC) in the Office of the Assistant Secretary of Defense for Acquisition (OASD (A)). This office is responsible for functional e-business requirements for procurement capabilities for the DoD as well as the development and maintenance of standards and policies that govern the end-to-end (E2E) business process specific to Procure-to-Pay.

Secondary sponsors include the Office of the Under Secretary of Defense (Comptroller) Business Integration Office (OUSD (C) BIO) and the Office of the Assistant Secretary of Defense for Sustainment (OASD (S)). These sponsors ensure the proper integration and coordination across the procurement, finance and logistics communities for the capabilities delivered in PIEE to support the Procure-to-Pay process.

Additional sponsors include the procurement leadership of the uniformed service branches (Army, Navy, and Air Force). (Note: the Navy will represent Marine Corps.)

2.2. Customer Definition

There are four customer groups for PIEE. The first group is the military, who is the ultimate customer. All activities shall begin and end with this customer in mind. Delivery of goods and services through the procurement and acquisition processes are designed to assist the warfighter in effectively meeting their mission and reduce loss of life in the battlespace. This

includes the users who support the business operations to ensure the mission is successfully met. This group of users rely on the business systems to be available and able to meet their individual needs through the Procure-to-Pay process.

The second group are the functional sponsors who, through regulatory and statutory guidance, provide executive steering for definition and delivery of capabilities to the procurement and acquisition communities.

The third customer group are the stakeholders who provide subject matter expertise in the various disciplines and activities in support of meeting DoD and Federal procurement activities.

The fourth customer group are the Defense Industrial Partners who provide industry input on the impacts of potential policy and processes which may be supported within PIEE and the impacts to industry partners. This includes the ability to support these processes and any additional impacts in the end-to-end lifecycle process.

3. Resource Management Plan

The sustainment of PIEE shall be supported by an integrated consolidation of current application program offices' personnel and budget resources. As the environment matures, these program offices managed by DLA (J6) will merge to establish and resource a procurement capability portfolio-level management structure for resources. This includes but is not limited to technical sustainment, testing environment/oversight support, managing data/hosting environment, and facilitating coordination/integration with external partners.

Functional sponsors and stakeholders will be responsible for providing requirements and funding resources to support new functional capability development. This also includes the requirement to provide functional testers to ensure new capabilities meet functional needs and work as intended.

4. Governance Framework

Governance of the PIEE effort shall be a tiered framework to ensure all vested parties are given the appropriate authority to manage and execute their desired capability requirements.

The overarching governance body, which has executive oversight and provides the strategic direction, will be the Electronic Business Change Control Board (EBCCB). This board will be co-chaired by Functional Sponsors representing Procurement, Finance, and Logistics as identified in section 2.1 of this document.

The EBCCB will have oversight over lower-tier governance bodies such as Operational Requirements Committees (ORCs) and will leverage recommendations from each governance body to identify capability requirements, enhancements, and changes that are in concert with

authoritative guidance (e.g. Federal Acquisition Regulation, Defense Federal Acquisition Regulation Supplement, Financial Management Regulation, Defense Financial Management Regulation, US Code, National Institute of Standards and Technology, etc.). These ORCs will be established to manage four areas of PIEE: Account Management and Access, Capabilities, Operations Support, and Reporting and Document Retrieval. The Operational Support toolset shall be managed by the appropriate ORC that best aligns to the feature. The Capabilities ORC will consist of additional lower tier governance to manage specific applications or capabilities. Figure 4.1 shows the relationship between the EBCCB and the ORCs. The EBCCB shall address and resolve impasse issues that are presented by the ORCs.

As the senior executive leadership steering group of PIEE, the EBCCB will provide strategic priorities to the PEO to ensure clear guidance on the direction of PIEE and empower the PEO to facilitate the capability delivery to the user community. The EBCCB will also be responsible for ensuring the appropriate allocation of resources and funding to the PEO to meet strategic objectives.

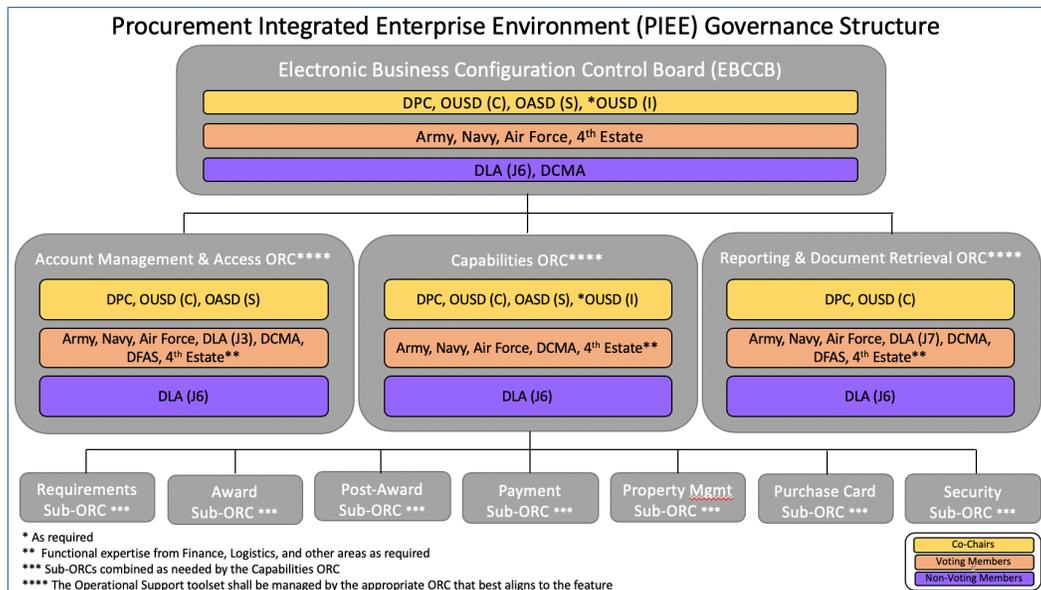


Figure 4.1

EBCCB

Voting Members	Role
DPC	Co-Chair
OUSD (C)	Co-Chair
OASD (S)	Co-Chair
*OUSD (I)	Co-Chair
Army	Member
Navy	Member
Air Force	Member
4 th Estate	Member
Non-Voting Members	
DLA (J6)	Advisory
DCMA	Advisory

*as required/conditional for P2P Working Groups (e.g., NCCS, overall hierarchy or other areas that may impact OUSD(I))

Operational Requirements Committees

There will be additional Operational Requirements Committees that are given specific responsibility and authority through this charter. Membership, voting authority, roles, and responsibilities are as follows:

Account Management and Access Control ORC:

The Account Management and Access Control ORC is responsible for the day-to-day management of the access control layer of P1EE.

Account Management and Access Control ORC

Voting Members	Role
DPC	Co-Chair
OUSD (C)	Co-Chair
OASD (S)	Co-Chair
Army	Member
Navy	Member
Air Force	Member
DLA(J3)	Member
DFAS	Member
DCMA	Member
Non-Voting Member	
DLA(J6)	

Reporting and Document Retrieval ORC:

The Reporting and Document Retrieval ORC is responsible for managing the ability for PIEE to store and produce reports based on the data set being maintained in PIEE.

Reporting and Document Retrieval ORC

Voting Members	Role
DPC	Co-Chair
OUSD (C)	Co-Chair
Army	Member
Navy	Member
Air Force	Member
DLA(J7)	Member
DCMA	Member
DFAS	Member
4 th Estate	Member
Non-Voting Members	
DLA(J6)	Advisory

Capabilities ORC:

The Capabilities ORC will be responsible for the day-to-day management of current PIEE applications and the transition of each to a set of capabilities for users. This action officer level ORC will ensure capability requests have been properly vetted prior to presentation to the EBCCB. The Capabilities ORC shall provide a prioritized release recommendation to the EBCCB. That list will be focused on the most critical ECPs at the top of the list, with lower priorities toward the bottom or deferred to a future release. The priorities shall follow this template:

1. Requirement precludes system failure
2. Requirement resolves security vulnerability
3. Requirement mandated by regulation
4. Requirement supports enterprise wide audit requirements
5. Requirement supports entire DoD enterprise. [If a single Agency is only Agency performing a particular function, this still meets this criteria (e.g. Telecommunications at DISA). These shall in turn be prioritized in order of transaction volume, largest to smallest.]
6. Requirement improves data traceability, transparency, and integrity
7. Funded component requirements in order of transaction volume

This ORC will also support Sub-ORCs for the following process areas: Requirements, Award, Post-Award, Payment, Property Management, Purchase Card and Security. (A one-to-one relationship between Sub-ORC and process area is not implied or required.) These sub-process areas include capabilities that are governed by DoD Services/Components or other external entities that will not be included in PIEE governance but will be accounted for in the PIEE architecture. Services/Agencies are advised to work closely with the various ORCs to ensure

integrations between systems/capabilities are addressed. The number of Sub-ORCs and its representatives will be determined by the Capabilities ORC. The membership of Sub-ORCs are not restricted to Procurement. The Capabilities ORC will request participation from other organizations within DoD such as but not limited to Finance, Logistics, and Security for subject matter expertise within their functional areas, or as applicable. This relationship is shown in Figure 4.2.

Capabilities ORC

Voting Members	Role
DPC	Co-Chair
OUSD (C)	Co-Chair
OASD (S)	Co-Chair
*OUSD (I)	Co-Chair
Army	Member
Navy	Member
Air Force	Member
DCMA	Member
4th Estate	Member
Non-Voting Members	
DLA (J6)	Advisory

*as required (e.g., NCCS, overall hierarchy or other areas that may impact OUSD(I))

Requirements*	Award*	Post-Award Administration*	Payment*	Property Management*	Purchase Card	Security
<ul style="list-style-type: none"> eMIPR 	<ul style="list-style-type: none"> CON-IT (AF Only) Clause Logic Service (CLS) Solicitation Portal SPRS PALT Tracker 	<ul style="list-style-type: none"> Service Contract Surveillance Contract Comm. Module (CCM) Contract Deficiency Reporting (CDR) Contract Closeout EDA 	<ul style="list-style-type: none"> WAWF (currently iRAPT) myInvoice CEDMS Miscellaneous Pay 	<ul style="list-style-type: none"> GFP Module IUID Registry 	<ul style="list-style-type: none"> Bank EAS GPC Oversight Module 	<ul style="list-style-type: none"> NCCS

*: Supports Contracts, Grants, Other Transactions

Figure 4.2

Additional Governance Bodies

The Procurement Business Operations Requirements Group (PBORG) provides oversight and approval of specific capabilities in support of the contract operations support required within PIEE. The PBORG requests will be presented to the EBCCB for approval.

PBORG

Voting Members	Role
DPC	Chair
Army	Member
Navy	Member
Air Force	Member
4 th Estate	Member
Non-Voting Members	
DLA (J6)	Advisory
DCMA	Advisory

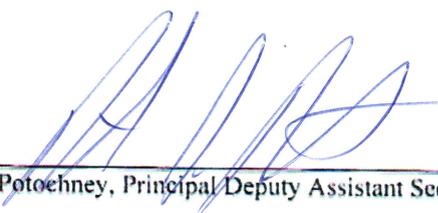
5. Approval

Version 1.0 dated July 1, 2019

Approved.


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7/23/2019
Date


Ms. Lora Muchmore, Director, Financial Management Reform
7/16/2019
Date


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13 AUG 2019
Date