
Procure-to-Pay Capability Summary

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SUBJECT: Procurement Office DoDAAC Flag

BACKGROUND: FAR 4.16 requires that contracting offices be identified by an organizational identifier called the Activity Address Code (AAC). The DATA Act also requires that any AACs reported to the Federal Procurement Data System (FPDS) be valid procurement offices. In the Department of Defense (DoD), the Defense Logistics Agency (DLA) maintains the authoritative list of all the DoD's AACs in the DoD Activity Address Directory (DoDAAD).

POLICY: To ensure the unique identification of organizations authorized to conduct procurements and obligate government funds, the Director, Defense Pricing & Contracting (DPC), formerly Defense Procurement and Acquisition Policy (DPAP), collaborated with Enterprise Business Standards Office (EBSO) in 2016 to update the policy governing DoDAAC usage (i.e. DLM 4000.25 Volume 6) defining the business rules by which the DoDAAD would be used to identify and track offices with procurement authority.

DATA STANDARDS: DPC collaborated with the Services and Defense agencies to identify all active offices (by DoDAAC) issuing contract actions. Upon completing this data call DPC created a master list of procurement DoDAACs, and updated FPDS and the DoDAAD accordingly.

INFORMATION TECHNOLOGY INFRASTRUCTURE: DPC collaborated with EBSO to add a new field to each DoDAAC record in the DoDAAD to designate if that office has procurement authority. DPC also implemented a new validation on each new contract action via its Procurement Data Standard (PDS) edits¹, to ensure that offices awarding contracts without procurement authority could be identified and addressed. Effective April 1, 2016, procurement offices filing Corrective Action Requests (CARs) must have been designated in the DoDAAD as having procurement authority.

IMPACT: Possessing an authoritative list of contracting activities with procurement authority is essential to ensuring compliance with Federal Acquisition Regulation (FAR) and Defense Federal Acquisition Regulation Supplement (DFARS) requirements governing the authority to obligate public funds, and fulfilling DATA Act mandates requiring that DoD be able to match contracting offices' obligations with associated expenditures. This effort will help ensure greater data integrity, as any offices that are incorrectly issuing CARs and/or awarding contracts can now be readily identified and corrected.

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¹ For more information on the PDS and its business rule validations, see the PDS Business Rules document at: http://www.acq.osd.mil/DPC/pdi/eb/procurement_data_standard.html