

Procure-to-Pay Capability Summary

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SUBJECT: Electronic Invoicing and Acceptance through Wide Area WorkFlow (WAWF)

BACKGROUND: WAWF, initially fielded in 2002, utilizes a standards-based architecture that allows vendors to submit invoices and receiving reports electronically through web entry, File Transfer Protocol (FTP), and Electronic Document Interchange (EDI) to all Department of Defense (DoD) payment systems to perform required acceptances or approvals and send results to financial systems using standard American National Standards Institute (ANSI) transactions. WAWF supports the statutory requirement for DoD to receive and process invoices and supporting documents electronically. The Defense Federal Acquisition Regulation Supplement (DFARS) mandates WAWF as the DoD enterprise system for processing invoices and receiving reports, with the exception of some transportation and health care services. Originally developed to process commercial invoices and receiving reports, WAWF has been continuously improved to support a wider range of invoice and payment types and to improve transaction accuracy and the user experience while maintaining its high standard of security, as seen in the table below.

WAWF ADDED FUNCTIONALITY

Financing Payments - 2003	Common Access Card - 2003	Unique Item Identification - 2004
Invoice Data Pre-population - 2005	Miscellaneous Payments - 2005	Radio Frequency ID - 2005
Construction Invoices - 2008	Telecom Invoices - 2010	DCAA Sampling - 2012
Energy Receiving Reports - 2012	Credit Invoices - 2016	Enhanced Validation - 2017

POLICY: Regulations for the electronic submission and processing of payment requests and receiving reports can be found at DFARS 232.70, 252.232-7003, and DFARS Procedures, Guidance and Instructions (PGI) 232.70. WAWF Payment Instructions are located at DFARS 252.232-7006 and the Material Inspection Receiving Report is in DFARS Appendix F.

INFORMATION TECHNOLOGY INFRASTRUCTURE: WAWF leverages the Procurement Integrated Enterprise Environment (PIEE) platform, which is Common Access Card (CAC) enabled and available to all military and civilian personnel of the Department of Defense and their contractors. WAWF is also available to federal agencies, where users are granted access to the system via their PIV card or a username and password.

DATA STANDARDS: WAWF utilizes the ANSI X.12 data standard, and specifically the EDI 810 Invoice, EDI 856 Advance Ship Notice, EDI 861 Receiving Advice/Acceptance Certificate, EDI 857 Shipment and Billing Notice, and EDI 824 Application Advice Transaction Sets.

IMPACT: Since being fielded over 175,000 vendors have submitted over 50 million invoices worth more than \$3 trillion and more than 26 million receiving reports through WAWF. For FY18 vendors submitted 7.4 million transactions worth \$276.7 billion and included invoices in 78 foreign currencies as well as US dollars. There are currently 215,208 active users of the system. The use of WAWF led to a greater than 80% reduction in the cost of processing invoices in DoD and a similar reduction in Prompt Payment Act interest penalties.

CONTACT: Bruce Propert OUSD(A&S)/DPC at 703-697-4384, david.b.propert2.civ@mail.mil