



ACQUISITION,
TECHNOLOGY
AND LOGISTICS

OFFICE OF THE UNDER SECRETARY OF DEFENSE

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WASHINGTON, DC 20301-3000

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MEMORANDUM FOR DEPARTMENT OF DEFENSE (DoD) PURCHASE CARD
AGENCY/ORGANIZATION PROGRAM COORDINATORS
(A/OPCs)

SUBJECT: 13th Annual GSA SmartPay Training Conference– Mandatory for DoD A/OPCs

As the Director of the Purchase Card Joint Program, I direct mandatory attendance for all A/OPCs at the 13th Annual GSA SmartPay 2 Conference. The conference is scheduled for August 16-18, 2011 in Las Vegas, NV. To register visit:
<http://www.gsasmartpayconference.org/2011gsa/>.

This training conference is recommended for Approving Officials, Billing Officials, Inspector General Staff, and Financial, Resource or Budget personnel or other agency officials who manage the purchase, travel, fleet and integrated business lines of the GSA SmartPay 2 change card program. The acquisition workforce attending the conference will be able to earn continuous learning points in accordance with the guidance located at <http://www.acq.osd.mil/>.

This yearly conference not only provides training for A/OPCs but also allow the DoD Purchase Card Program to communicate new guidance, policy and direction to the workforce. With the implementation of Purchase Card On-line System, it is imperative that the A/OPCs receive guidance/training on the system's capability and functionality.

If there are any questions, please contact Dennis Idol (703-699-3718 or Dennis.Idol@osd.mil).

A handwritten signature in black ink that reads "LeAntha D. Sumpter".

LeAntha D. Sumpter
Deputy Director, Program Development
and Implementation