

Department of Defense Purchase Card Program Management Office

DSCP-MSAA

March 23, 1999

MEMORANDUM FOR DOD MEDICAL TREATMENT FACILITIES (MTFs)

SUBJECT: Use of Commercial Purchase Card for Electronic Catalog (ECAT) Contracts

This memo clarifies any questions or issues pertaining to the types of contracts and the payment methods applicable for contracts within the Electronic Catalog (ECAT).

All ECAT contracts are pre-priced Indefinite Delivery/Indefinite Quantity type contracts. These contracts offer multiple payment methods, which include Interfund Billing via MILSBILS and the use of the Governmentwide purchase card. The use of the purchase card to place an order against these existing contracts generates internal savings (i.e. elimination of the need for manual requisition) that warrants use of the purchase card for payment. DOD encourages the use of the purchase card for intra-government payment transactions. These payment transactions do not require individuals who place orders against established contracts to complete acquisition training.

Defense Logistics Agency (DLA) has recognized the need to raise dollar thresholds under these circumstances and has amended the purchase card guidance. The following DLA regulatory guidance is provided for your information:

In accordance with the Defense Logistics Agency Directive (DLAD), Part 13.103(e), the Governmentwide commercial purchase card may be used as a method of payment for purchases and orders not exceeding the simplified acquisition threshold (currently \$100,000.00) under existing Indefinite Delivery/Indefinite Quantity contracts, or for other established contracts when the contract authorizes its use as a payment method.

If any additional information is required please contact Ms. Lisa Perry at 215-737-8713 or DSN 444-8713.

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