



# DoD GPC Electronic Systems Update

**TUESDAY, AUGUST 4, 2020**

2:00 P.M. – 3:10 P.M. EST

**WEDNESDAY, AUGUST 5, 2020**

9:30 A.M. – 10:40 A.M. EST

11:00 – P.M. – 12:10 P.M. EST

**2020 GSA SMARTPAY VIRTUAL TRAINING FORUM**

**MR. JAMES TEW**

**DEFENSE LOGISTICS AGENCY**

**DEFENSE BUSINESS SYSTEMS SUPPORT OFFICE (DBSSO)**

## AGENDA

- Helpful hints and tips for the group to be successful in PIEE
- JAM Updates
- Single Sign On (SSO) from PIEE to U.S. Bank
- FedMall SSO & Relationship to a PIEE User Profile
- Auto Access to the Supplier Performance Risk System (SPRS): How does it work?
- Defense Enrollment Eligibility Reporting System (DEERS) Interface with PIEE
- Upcoming Purchase Card Oversight Module (PCOM)
- ECP 1280 – Future Release Highlights
- How the Help Desk Can Assist You
- Help Desk Process

## REMINDERS

- Chat and Q&A will be at the end of the presentation
- Class surveys





Helpful hints and tips for the group to be successful in P1EE

## NOMINATION/APPOINTMENT WORKFLOW

- **Background:** GPC Nominations and JAM Appointment workflows have been extended from 30 days before expiration occurs to 60 days. However, PIEE GPC roles start in an “Inactive” status at the time of nomination and as a result will go to an “Archived” status after 30 days if the nomination, appointment and role activation by the GAM do not occur within that time.
- **Helpful Hint:** Make every effort to complete the entire process through role activation in fewer than 30 days to avoid role archiving and the need to reactivate the role *or* potentially having to nominate the user a second time due to expiration of the nomination if the 60 day mark is exceeded.

## NOMINATION/APPOINTMENT WORKFLOW (CONT.)

- If a role goes to Archived status after 30 days of inactivity, take the following steps:
  - Once the user is logged in, navigate to “Manage Roles.”
  - Select the “Archived” JAM role that needs to be reactivated by checking the box that corresponds with the role being reactivated.
  - The following steps will be completed to activate the role.
    - Verify Profile
    - Verify Supervisor/Agency
    - Verify Roles
    - Justification/Attachments
  - When these steps are complete, a Success page is displayed.
  - The Supervisor will receive an email for approval and will need to approve the role.
  - Once the nomination is accepted, the A/OPC should be able to immediately go into JAM and verify that the record is there and continue through the normal JAM appointment process.
  - **Note** – if the nomination has exceeded 60 days, the Agency/Organization Program Coordinator (A/OPC) or nominator will have to login to PIEE, go to the GPC Nomination menu, and select “Create Nomination” to nominate the individual again.

## DELEGATING/APPOINTING AUTHORITY (DAA) AND APPOINTING AUTHORITY (AA) ASSIGNMENTS

- **Background:** JAM appointment workflows get stuck when there is not an available GPC DAA or DD 577 AA in place to assign as the Delegation Authority Signatories (DASs) on an appointment.
- **Helpful Hint:** Ensure all necessary GPC DAAs (if Oversight A/OPC (OA/OPC) or A/OPC initiators do not have Delegating Authority) and DD 577 AAs are assigned with active roles in place prior to starting appointments. If using external DASs, ensure they are not registered PIEE account holders (for any PIEE modules), or the initiator will receive an error message stating the external DAS's email address was found in the system and they will be required to request a GPC DAA or DD 577 AA role.



# JAM Updates

## ENGINEERING CHANGE PROPOSALS (ECPS)

- Two ECPs enhancing the GPC user experience in PIEE and JAM have been released over the past year:
  - ECP 1244: JAM enhanced view was released in two parts on November 8, 2019; and January 24, 2020.
  - ECP 1248: Contained multiple enhancements and was released on January 24, 2020.

- JAM GPC now provides the OA/OPC and A/OPC with additional access for nominations and appointments for which they did not initiate or appear as the direct OA/OPC or A/OPC.
- Provides ability to view and take action, the same as the user who initiated the appointment/nomination.
  - Access is driven by the OA/OPC or A/OPC having the **same location code (DoDAAC)** as the role of the OA/OPC or A/OPC who:
    - Nominated the nominee/ appointee
    - **Or** initiated the appointment
    - **Or** is identified as the direct OA/OPC or A/OPC on the appointment.
  - Applies to pending and current appointments and nominations
  - Expected results: Anyone from the same office can pick up work on behalf of the user who took first action, making the process less user specific and more of a shared work concept.

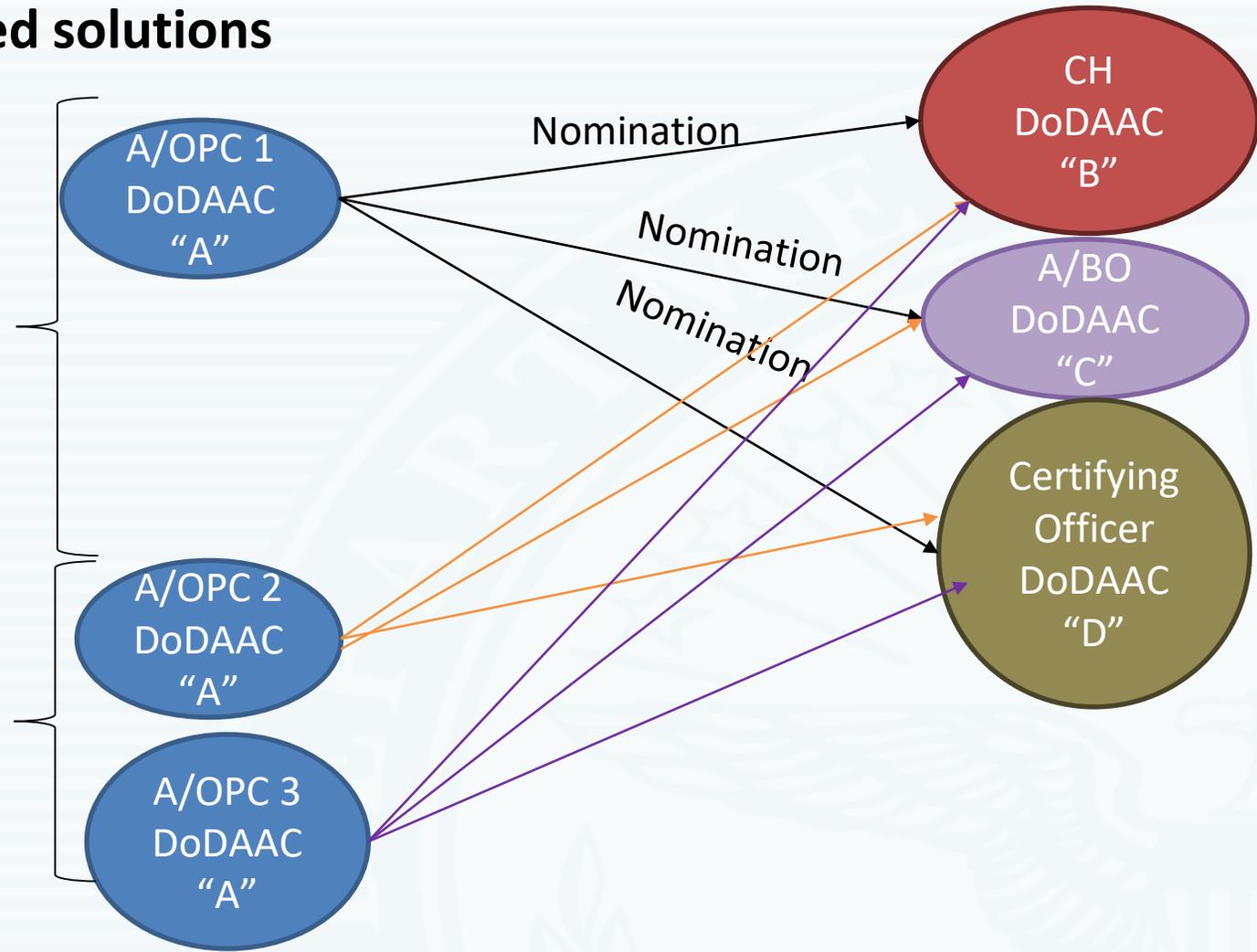
- OA/OPCs can search/view/take action on Approving/Billing Official (A/BO), Certifying Officer, and Cardholder (CH) nominations and appointments they did not initiate.
- OA/OPCs with A/BO and/or CH delegating authority can access and terminate active appointments they did not initiate or on which they were not the DAS. This also includes appointments with an external DAS.
- Criteria: User must have active OA/OPC role—
  - For the group where the A/OPC's who nominated the appointee resides
  - For the parent group in hierarchy above the A/OPC's location code who nominated the appointee
  - For the same group or parent group in the hierarchy as the OA/OPC who nominated the appointee.

- A/OPCs can search/view/take action on A/BO, Certifying Officer, and CH nominations and appointments they did not initiate.
- A/OPCs with A/BO and/or CH delegating authority can access and terminate active appointments they did not initiate or on which they were not the DAS. This also includes appointments with an external DAS.
- Criteria: User must have active A/OPC appointment with proper delegating authority and role with the same location code as—
  - A/OPC who initiated or nominated A/BO
  - A/OPC who initiated or nominated CH.
  - A/OPC must have, at a minimum, the same delegating authority as the CH (CH special designations)

## ➤ Recommended solutions

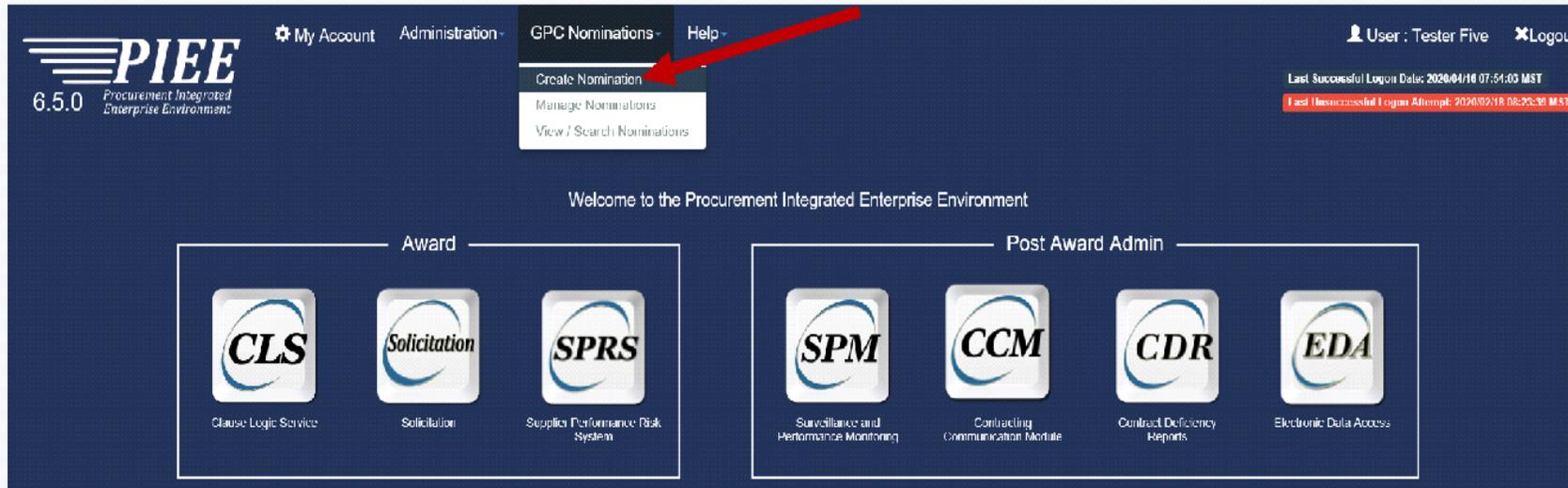
A/OPC 1 at DoDAAC "A" nominates individuals at DoDAACs not equal to AOPC's DoDAAC. This user may continue to work the appointment

AOPCs 2 and 3 are also registered at DoDAAC "A." They should have the same privileges as A/OPC 1 (above) and are permitted to work on the nominations to initiate the appointment or view/update an existing appointment.

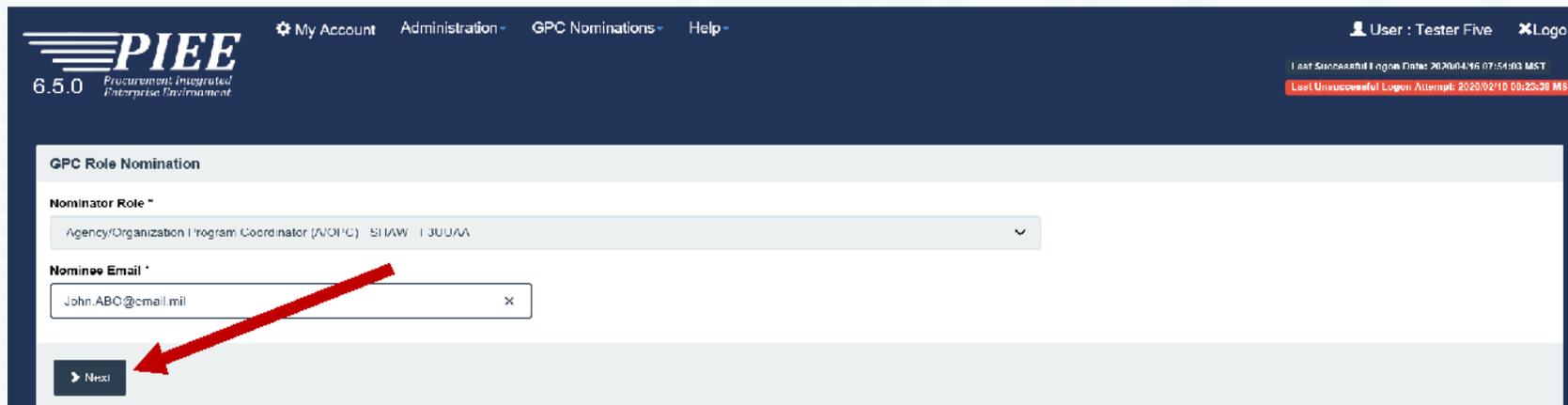


- A/BO and Certifying Officer Combo role nomination is now an available option when creating a nomination.
- OA/OPC, A/OPC, and DD 577 AAs can upload training for the nominee at the time they are performing the nomination.
- "Manage Nominations" displays nominator information.
- Primary and Alternate DAS option.
- Updates to Active Appointments in JAM
- Terminations of Active Appointments in JAM
- Reporting

## ➤ A/BO and Certifying Officer Combo Role Nomination



The screenshot shows the PIEE 6.5.0 dashboard. The top navigation bar includes "My Account", "Administration", "GPC Nominations", and "Help". The "GPC Nominations" dropdown menu is open, with a red arrow pointing to the "Create Nomination" option. The dashboard also displays the user "Tester Five" and their login history. Below the navigation, there are two main sections: "Award" and "Post Award Admin". The "Award" section contains icons for CLS (Clause Logic Service), Solicitation, and SPRS (Supplier Performance Risk System). The "Post Award Admin" section contains icons for SPM (Surveillance and Performance Monitoring), CCM (Contracting Communication Module), CDR (Contract Deficiency Reports), and EDA (Electronic Data Access).



The screenshot shows the "GPC Role Nomination" form. The "Nominator Role" dropdown menu is set to "Agency/Organization Program Coordinator (A/O/PC) SHAW / JCUAA". The "Nominee Email" field contains "John.ABC@email.mil". A red arrow points to the "Next" button at the bottom left of the form.

# ECP 1248 (CONT.)

- The A/BO role nomination provides the combo option; the Certifying Officer role nomination is stand-alone only.

The screenshot shows the 'GPC Role Nomination' form in the PIEE 6.5.0 system. The form includes the following fields and options:

- Nominator Role \***: Agency/Organization Program Coordinator (A/OPC) - SHAW - F3UUAA
- Nominee Email \***: [Redacted]
- Nominee First Name \***: John
- Nominee Last Name \***: ADO
- Home Organization DoDAAC \***: F3UUAA
- Nominee Role \***: Approving/Billing Official (A/BO)
- Nominee Location Type Code \***: DoDAAC
- Nominee Location Code \***: FU4417

At the bottom of the form, there are two buttons: 'Submit' and 'Previous'. A red arrow points to the 'Submit' button.

The screenshot shows a confirmation dialog box titled 'GPC Role Nomination' with the following text:

Does the nominee require both an A/BO GPC Appointment Letter and a DD Form 577 Certifying Officer appointment? ⓘ

At the bottom of the dialog box, there are two buttons: 'Yes' and 'No'. A red arrow points to the 'Yes' button.

# ECP 1248 (CONT.)

- GPC nominator roles OA/OPC, A/OPC, and DD 577 AAs can upload training documentation for the nominee at the time they are performing the nomination, and it will be saved to the nominee's training profile
- After entering the email address for the nominee and **if user is found in PIEE**, training is populated from their profile and additional training can be added before selecting Submit.

The screenshot shows the PIEE (Procurement Integrated Enterprise Environment) interface for a GPC Role Nomination. The user is logged in as Samantha Snow. A red message bar at the top indicates: "Info: One account found. User information has been populated." The form fields are as follows:

- Nominator Role \***: Agency/Organization Program Coordinator (A/OPC) - NAVY INFORMATION OPERATIONS COMMAND MARYLAND - N62936
- Nominee Email \***: midnightsky097+turpcaboco5@gmail.com
- Nominee First Name \***: Fletcher
- Nominee Last Name \***: Cook
- Home Organization DoDAAC \***: S0512A
- Nominee Role \***: Certifying Officer
- Nominee Location Type Code \***: DoDAAC
- Nominee Location Code \***: (empty)

The **Training** section contains a table with the following data:

Course Name	Completion Date	Certificate	Frequency	Due Date	Hours	Provider	Source	Action
CLG001 - DoD Government Commercial Purchase Card Overview	2019/11/12	1199 and 1244 quick test docx	2 Years	2021/11/11			Manual	Edit Delete View
CLG006 - Certifying Officer Legislation Training for Purchase Card Payments	2019/11/12	100 limit.docx	1 Year	2020/11/11			Manual	Edit Delete View

At the bottom of the form, there are buttons for "Add Training", "Submit", and "Previous". A red arrow points from the "Info" message to the "Add Training" button.

\* Asterisk indicates required entry

# ECP 1248 (CONT.)

- Combo nomination has been submitted as shown in Manage Nominations.
- Both roles will be listed for the nominee on the Roles screen.

**PIEE 6.5.0** Procurement Integrated Enterprise Environment

My Account Administration - GPC Nominations - Help

User : Tester Five Logout

Last Successful Logon Date: 2020/04/16 07:54:03 MST

Last Unsuccessful Logon Attempt: 2020/02/18 08:23:30 MST

### Manage GPC Role Nominations

Show 10 entries Search:

Nominator Name	Nominator Role	Nominator Group	Nominator Location	Nominee Name	Home Organization DoDAAC	Nominee Role	Nominee Group	Nominee Location	Create Date	Nomination Registration Date	Actions	Appointment Status
Tester Five	Agency/Organization Program Coordinator (A/OPC)	SHAW	F3UUAA	Bea Striffler	N39680	Approving/Billing Official (AvBO)	SHAW	F3UUAA	2019-03-29 07:20:46	2019-03-29 07:36:07	<a href="#">Training</a> <a href="#">View</a>	
Tester Five	Agency/Organization Program Coordinator (A/OPC)	SHAW	F3UUAA	Cathy Clark	N62645	Approving/Billing Official (AvBO)	Chief, Bureau of Medicine and Surgery (BUMED) Naval Medical Logistics Command (NMLC)	N62645	2019-04-03 12:05:11		<a href="#">Delete</a> <a href="#">View</a> <a href="#">Training</a>	
Tester Five	Agency/Organization Program Coordinator (A/OPC)	SHAW	F3UUAA	John ABO	F3UUAA	Approving/Billing Official (AvBO) & Certifying Officer	HURLEURT	FU4417	2020-05-01 04:33:38		<a href="#">Delete</a>	

# ECP 1248 (CONT.)

- Supervisor approval is an accept or reject of both roles as one action.

**PIIE**  
Procurement Integrated Enterprise Environment

### Approval/Denial for Application Request

**Tip:** Please review the applicant's information and verify that the justification is complete and valid. If it is not, additional information may be added in the text box below. Once you have finished, check the box saying you approve the user and agree that the justification, including any supplemental justification, is accurate. Then click the Submit button.

**Applicant Requesting Access - Carrie Ryan** [View Account Justification](#)

**Email:** midnightsky097+turgcaboco1@gmail.com  
**Organization:** DCMA  
**Job Title:** Correctional Institution Administration  
**Commercial Telephone:** 6666666666  
**Grade/Rank:** Grade  
**Citizenship:** US  
**Mobile Telephone:**  
**Designation:** CIVILIAN

**Step 1:** Approve or Reject the requested roles based on the justification supplied.  
**Tip:** Click the "View" link under "Additional Information" to view each role's justification and any other additional information for the role.

#### Combination Role Approvals

Application	Role	Group Name	Location Code/Extension	Additional Information	Action
PC   BANKS   JAM	Approving/Billing Official (A/BO) & Certifying Officer	W7NB USPFO ACTIVITY LA ARNG W912NR	W912NR/NA	<a href="#">View</a>	<input type="button" value="Approve"/> <input type="button" value="Reject"/>

**Step 2 (Optional):** Enter additional justification for the approval of the roles above.

**Additional Justification if Needed**

**Step 3:** Check the box to indicate you consent with what has been requested and the justification supplied is accurate.

# ECP 1248 (CONT.)

- Manage Nominations displays Nominator information, view training, delete option, and view appointment status links.

Manage GPC Role Nominations

Nominator Name	Nominator Role	Nominator Group Name	Nominator Location Code	Nominee Name	Home Organization DoDAAC	Nominee Role	Nominee Group Name	Nominee Location Code	Create Date	Nomination Registration Date	Actions	Appointment Status
Tester Five	Agency/Organization Program Coordinator (AOPC)	SIJAW	1300VA	Dea Butler	NJ9830	Approving/Officer (A/RK)	SIJAW	1300VA	2019-03-29 07:20:10	2019-03-29 07:20:10	<a href="#">Training</a>	<a href="#">View</a>
Tester Five	Agency/Organization Program Coordinator (AOPC)	SIJAW	1300VA	Gathy Clark	NC2010	Approving/Officer (A/RK)	Chief, Bureau of Medicine and Surgery (BUMED) Naval Medical Logistics Command (NMLC)	NC2010	2019-01-08 12:05:11		<a href="#">Training</a>	<a href="#">View</a>

Appointment Status

1. NOMINATION (SPENDU U. 0402 P. 0200101) 11/08/2018  
2. REGISTRATION (PAMELA SHUPU GOTA) 11/09/2018  
3. SUPERVISOR ACTION (SPENDU U. 0402 P. 0200101) 11/08/2018  
4. APPOINTMENT (SPENDU U. 0402 P. 0200101)  
5. DAS ACTION (SPENDU U. 0402 P. 0200101)  
6. APPOINTMENT CUMMULATIVE (PAMELA SHUPU GOTA)  
7. ROLE ACTIVATION (SPENDU U. 0402 P. 0200101)  
8. TERMINATION (SPENDU U. 0402 P. 0200101)

Last Completed Task: Role Request Approved  
Monica on 11/08/2018  
Current Task: Awaiting Appointment Initiation  
Monica (13403-124) (A/RK)  
Once the nominator or an individual with the proper authority initiates the appointment, the Appointment will continue through the proper workflow. A reminder email can be sent to the appointment nominator by clicking the button below.

[Send Reminder Email](#)

[Close](#)

## ➤ View/Search Nominations Option

The image displays two screenshots of the PIEE 6.5.0 web application interface. The top screenshot shows the main dashboard with a navigation menu where 'View / Search Nominations' is highlighted. A red arrow points from this menu item to the search form in the bottom screenshot.

**Top Screenshot: Dashboard**

- Header: PIEE 6.5.0 Procurement Integrated Enterprise Environment
- Navigation: My Account, Administration, GPC Nominations, Help
- User: Tester Five, Logout
- Logon Status: Last Successful Logon Date: 2020/04/18 07:54:03 MST, Last Unsuccessful Logon Attempt: 2020/04/18 08:23:39 MST
- Welcome to the Procurement Integrated Enterprise Environment
- Sections: Award (CLS, Solicitation, SRS) and Post Award Admin (SPM, CCM, CDR, EDA)

**Bottom Screenshot: Nominations Search Form**

**Nominations Search**

**Appointment**

Approving Billing Official  
Cardholder  
Qualifying Officer

**Nominator Information**

Nominator First Name	Nominator Last Name	Nominator Location Code	Nominator Group Name
Equal To <input type="text"/>			

**Nominee Information**

Nominee First Name	Nominee Last Name	Nominee Location Code	Nominee Email
Equal To <input type="text"/>			

Buttons: Search, Return, Reset

## ECP 1248 (CONT.)

- Initiator must select “Both A/BO & Certifying Officer Appointments” in JAM if the combo role nomination was used.
- Nominated user will not appear on the appointee list for the individual roles.

Joint Appointment Module

Create Appointment ▾ Search Appointments ▾ My Appointments ▾ My Training Warrants ▾ Exit

User : Jameson Moss

SPM/JAM Documents

- CORT Tool User Guide
- CORT v58Build 3 tutorial
- FAQ

Agency/Organization Program Coordinator Appointment

Approving/Billing Official Appointment

Cardholder Appointment

Certifying Officer Appointment

Both A/BO & Certifying Officer Appointments

System Messages

(2017-APR-06 00:00) System: All Subject: Build Info Action Required! Message For: All Users

Version:	6.1.1 PI3
Build Date:	Baseline

- Select the individual to initiate their appointment.

Joint Appointment Module   Create Appointment -   Search Appointments -   My Appointments -   My Training   Warrants -   Exit   User: Carl Widenholer

Create Approving/Billing Official & Certifying Officer Appointments - Draft

Initiator Help

First Name: Carl   Last Name: Widenholer   Work Phone Number: 669066906   Work Email Address: midnightsky097+urgpcultimate@gmail.com

PIEE Role: Oversight Agency/Organization Program Coordinator   DoD Group Name: Navy, Department of the

[Reset Initiator](#)

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Appointee Help

Select an Appointee. This is a required action.

Display 10 items   Filter

Item	Name	DoD Component	DoD Organization	DoD Organization Name	Work Phone Number	Work Email Address	PIEE Role	Action
1	Dates, Kathy	Defense Contract Management Agency	S0612A	DCMA LOS ANGELES	904-969-6969	hikawawisupvester+LCP1248Agile1603_1@gmail.com	Approving/Billing Official & Certifying Officer	Select
2	Carson, Shelby	Defense Contract Management Agency	S0612A	DCMA LOS ANGELES	4444444444	midnightsky097urgpcabco@gmail.com	Approving/Billing Official & Certifying Officer	Select
3	Cook, Fletcher	Department of the Army	W560MY	W50K ACC-FI	7777777777	midnightsky097urgpcabco6@gmail.com	Approving/Billing Official & Certifying Officer	Select

Showing 1 to 3 of 3 items   [Previous](#) 1 [Next](#)

# ECP 1248 (CONT.)

- A/BO and Certifying Officer appointment is started as a combined appointment by the Initiator.
- Both DAS selections are made prior to initial submission.

Direct Agency/Organization Program Coordinator for Approving/Billing Official Appointment		
First Name	Last Name	Work Phone Number
Hailey	Jones	8888888888
PIEE Role	DoD Group Name	DoD Organization
Agency/Organization Program Coordinator	HURLEBUR	FU4417
<input type="button" value="Reset Direct A/BO"/>		

Delegating/Appointing Signatory for Approving/Billing Official Appointment		
First Name	Last Name	Work Phone Number
Thomas	Darrow	7777777777
DoD Component	DoD Organization	DoD Organization Name
Department of the Navy		Navy, Department of the
Additional Details		
<input type="button" value="Reset Delegating/Appointing Signatory"/>		

DD 577 Appointing Authority for Certifying Officer Appointment		
First Name	Last Name	Work Phone Number
Carol	Richards	9999999999
DoD Component	DoD Group Name	PIEE Role
Department of the Army	Army, Department of the	DD577 Appointing Authority
<input type="button" value="Reset Appointing Authority"/>		

Appointee Supervisor		
First Name	Last Name	Work Phone Number
Emma	Hook	55555555555555555555

- OA/OPC or A/OPC ***without Delegating Authority*** can identify Primary/Alternate DAS on A/BO and CH appointments.
- The same functionality applies to DD 577 AAs selected on Certifying Officer appointments when initiated by OA/OPCs or A/OPCs.
- Criteria:
  - OA/OPC or A/OPC does not have delegating authority (so that the DAS picklist is displayed instead of auto-populated).
  - Primary DAS will be mandatory.
  - Only one DAS may be identified as primary.
  - Two other DAS users from the picklist can be marked as alternate.
  - Identification of alternate DAS is optional.
  - If an external DAS is identified, two DAS users in the picklist will be permitted to be marked as alternate.
  - External DAS can be marked only as primary
  - This will also apply to the A/BO portion of the A/BO and Certifying Officer appointment.

# ECP 1248 (CONT.)

- Select up to 3 DASs for the A/BO or CH appointment to include the external DAS option if needed.

Delegating/Appointing Signatory Help

Please select the individual(s) (primary and alternate Delegating/Appointing Signatories (DASs)) who are authorized to approve this appointment / delegation of authority. You must identify at least one DAS. The first person you identify will be the primary DAS. If the desired primary DAS is not listed below, click the "Select External Delegating/Appointing Signatory" button to identify the appropriate primary DAS by entering his/her email address. You may then select up to two additional individuals from the list below to serve as alternate DASs. Click the "Complete Delegating/Appointing Signatory Selection(s)" when finished.

Display: 10 items Filter:

Item	Name	DoD Component	DoD Organization	DoD Organization Name	Work Phone Number	Work Email Address	PIEE Role	Action
1	Crane, Charlie	Department of the Army		Army, Department of the	111111111	midrightsky097+hurppcaa1@gmail.com	GPC Delegating/Appointing Authority	Select
2	Fleming, Andrew	Department of the Army		Army, Department of the	868863888	midrightsky097+hurppcaa@gmail.com	GPC Delegating/Appointing Authority	Select
3	Godfrey, Craig OASOPC2	Department of the Army		Army, Department of the	555443333	craig.godfrey_oapc2@caei.com	Oversight Agency/Organization Program Coordinator	Select
4	Johnston, Jillian	Department of the Army		Army, Department of the	333333333	midrightsky097+hurppch10@gmail.com	Oversight Agency/Organization Program Coordinator	Select
5	Kramer, Anthony <span>inactive</span>	Department of the Air Force		Air Force, Department of the	5555555555555555555	midrightsky097+hurppcaop9@gmail.com	Oversight Agency/Organization Program Coordinator	Select
6	Stone, Jesse	Department of the Army	W560MY	W60K ACC-RI	444444444	midrightsky097+hurppcop1@gmail.com	Agency/Organization Program Coordinator	Select
7	Wicenthofer, Carl	Department of the Army	W560MY	W60K ACC-RI	666666666	midrightsky097+hurppcultimate@gmail.com	Agency/Organization Program Coordinator	Select
8	Wicenthofer, Carl	Department of the Army		Army, Department of the	666666666	midrightsky097+hurppcultimate@gmail.com	Oversight Agency/Organization Program Coordinator	Select
9	Wicenthofer, Carl	Department of the Air Force		Air Force, Department of the	666666666	midrightsky097+hurppcultimate@gmail.com	Oversight Agency/Organization Program Coordinator	Select

Showing 1 to 9 of 9 items Previous 1 Next

[Select External Delegating/Appointing Signatory](#)

Designated Delegating/Appointing Signatory

Designation	Name	DoD Component	DoD Organization	DoD Organization Name	Work Phone Number	Work Email Address	PIEE Role	Action
Primary								

[Complete Delegating/Appointing Signatory Selection\(s\)](#)

# ECP 1248 (CONT.)

- Select “Complete Delegating/Appointing Signatory Selections” once your selections are made.
- Selected DAS individuals will display in the appointment.
- Select “Submit” when all DAS selections are made.

Delegating/Appointing Signatory

Please select the individual(s) (primary and alternate Delegating/Appointing Signatories (DASs)) who are authorized to approve this appointment / delegation of authority. You must identify at least one DAS. The first person you identify will be the primary DAS. If the desired primary DAS is not listed below, click the "Select External Delegating/Appointing Signatory" button to identify the appropriate primary DAS by entering his/her email address. You may then select up to two additional individuals from the list below to serve as alternate DASs. Click the "Complete Delegating/Appointing Signatory Selection(s)" when finished.

Designation	Name	DoD Component	DoD Organization	DoD Organization Name	Work Phone Number	Work Email Address	PIEE Role	Action
Primary	Fleming, Andrew	Department of the Army		Army, Department of the	888888888	midrightsky097+burgocaa@gmail.com	GPC Delegating/Appointing Authority	<input type="button" value="Delete"/> <input type="button" value="Mark as Primary"/>
Alternate	Crane, Charlie	Department of the Army		Army, Department of the	111111111	midrightsky097+burgocaa1@gmail.com	GPC Delegating/Appointing Authority	<input type="button" value="Delete"/> <input type="button" value="Mark as Primary"/>
Alternate	Johnston, Jillian	Department of the Army		Army, Department of the	333333333	midrightsky097+burgoch10@gmail.com	Oversight Agency/Organization Program Coordinator	<input type="button" value="Delete"/> <input type="button" value="Mark as Primary"/>

Delegating/Appointing Signatory

First Name: Charlie, Last Name: Crane, Work Phone Number: 111111111, Work Email Address: midrightsky097+burgocaa1@gmail.com, DoD Component: Department of the Army, DoD Group Name: Army, Department of the, PIEE Role: GPC Delegating/Appointing Authority

Alternate Delegating/Appointing Signatory

First Name: Andrew, Last Name: Fleming, Work Phone Number: 888888888, Work Email Address: midrightsky097+burgocaa@gmail.com, DoD Component: Department of the Army, DoD Organization: Army, Department of the, DoD Organization Name: Army, Department of the, PIEE Role: GPC Delegating/Appointing Authority

Alternate Delegating/Appointing Signatory

First Name: Jillian, Last Name: Johnston, Work Phone Number: 333333333, Work Email Address: midrightsky097+burgoch10@gmail.com, DoD Component: Department of the Army, DoD Organization: Army, Department of the, DoD Organization Name: Army, Department of the, PIEE Role: Oversight Agency/Organization Program Coordinator

- Appointment workflows split into two workflows after Initiator submission.

Joint Appointment Module Create Appointment Search Appointments My Appointments Training Warrants Exit User: Jameson Moss

Approving/Billing Official & Certifying Officer Appointments - View

INFO: The Approving/Billing Official Appointment has been submitted. Email notification has been sent to the Appointee Supervisor.  
INFO: The Certifying Officer Appointment has been submitted. Email notification has been sent to the DD577 Appointing Authority.

**Initiator**

First Name	Last Name	Work Phone Number	Work Email Address
Jameson	Moss	555555555	midnightsky097+largcaopc@gmail.com
PIEE Role	DoD Group Name	DoD Organization	DoD Organization Name
Agency/Organization Program Coordinator	ACCOUNTS PAYABLE AIR FORCE DEAMSH F87700	F87700	ACCTG DISB STA NR 387700

**Appointee**

First Name	Last Name	Work Phone Number	Work Email Address
Carrie	Ryan	666666666	midnightsky097+largcaboco1@gmail.com
DoD Component	DoD Organization	DoD Organization Name	PIEE Roles
Department of the Army	WS66MY	WS66K ACC-RI	Approving/Billing Official & Certifying Officer

Course Name	Certificate	Completion Date	Frequency	Due Date	Hours	Provider	Source	View
CLG006 - Certifying Officer Legislation Training for Purchase Card Payments	1199 and 1244 quick test.docx	2019/11/21	1 Year	2020/11/20			Manual	View
CLG001 - DoD Government Commercial Purchase Card Overview	DPAP COR Surveillance Files.docx	2019/11/08	2 Years	2021/11/07			Manual	View

# ECP 1248 (CONT.)

- View of the Appointment Workflow is also available in JAM after appointment initiation via a search for the appointment.
- Send Reminder Email button is available throughout workflow.

Joint Appointment Module Administration Create Appointment Search Appointments My Appointments COR Information COR Lockup Contract Surveillance My Training Warrants Exit User: Tester Five

Search Appointments as Agency/Org

Display 10 items

Item	DoD Org	DoD Name
1	F30UAA	SHAW
2	F30UAA	SHAW
3	F30UAA	SHAW
4	F30UAA	SHAW
5	F30UAA	SHAW

Showing 1 to 5 of 5 items

Back Export (CSV) Help

Filter

Appointment Workflow Action

Select Select

Select Select

Select Select

Select Select

Select Select

Select Select

Previous 1 Next

REGISTRATION SUPERVISOR ACTION APPOINTMENT SUPERVISOR ACTION DAS ACTION ROLE ACTIVATION TERMINATION

TESTER ONE BEA S TESTER ONE BEA S BEA STRIFFLER TBD TBD

04/20/2020 04/20/2020 04/20/2020 04/20/2020

Last Completed Task: Supervisor Approved Appointment  
Bea S on 04/20/2020

Current Task: Awaiting Signature by Appointing/Delegating Authority  
Bea

Once the Appointing/Delegating Authority signs the appointment, the appointment can continue through the workflow. A reminder email can be sent to your Appointing/Delegating Authority by clicking the button below.

Send Reminder Email

- **Updates to Active Appointments in JAM**
- CPMs, OA/OPCs, and A/OPCs can self-initiate updates on their active appointments.
- OA/OPCs or A/OPCs with or without Delegating Authority can perform updates on active A/BO and CH appointments within their span of control where they were not the Nominator or Initiator.
- User must have active A/OPC role with same location code as:
  - A/OPC who nominated or initiated Cardholder appointment
  - A/OPC identified as direct A/OPC on the appointment
- All active appointments being updated will remain in effect until the updated appointment is finalized.

# ECP 1248 (CONT.)

➤ OA/OPC or A/OPC can modify the following fields on the A/BO appointment as part of the Appointment Update.

- Training
- Direct A/OPC or O/AOPC
- DAS
- Additional Details field

The screenshot displays three sections of the Appointment Update form:

- Appointee:** Fields for First Name (Daphne), Last Name (Reynolds), Work Phone Number (7777777777), Work Email Address (midnightsky097+urgocabo1@gmail.com), DoD Component (Defense Contract Management Agency), DoD Organization (S0512A), DoD Organization Name (DCMA LOS ANGELES), and PREE Role (Approving/Billing Official). Below this is a table of training records.
- Direct Agency/Organization Program Coordinator:** Fields for First Name (Halley), Last Name (Jones), Work Phone Number (0000000000), Work Email Address (midnightsky097+urgocap00@gmail.com), PREE Role (Agency/Organization Program Coordinator), DoD Component (HURF), DoD Organization (FU4417), and DoD Organization Name (FU4417 1 SOCS SOCS). A "Reset Direct A/OPC" button is located at the bottom left.
- Delegating/Appointing Signatory:** Fields for First Name (Carl), Last Name (Widenhofer), Work Phone Number (0000000000), Work Email Address (midnightsky097+urgocultimate@gmail.com), DoD Component, DoD Organization, DoD Organization Name (Defense Contract Management Agency), and PREE Role. An "Additional Details" text area is provided below. A "Reset Delegating/Appointing Signatory" button is located at the bottom left.

Three red arrows point to the following fields:

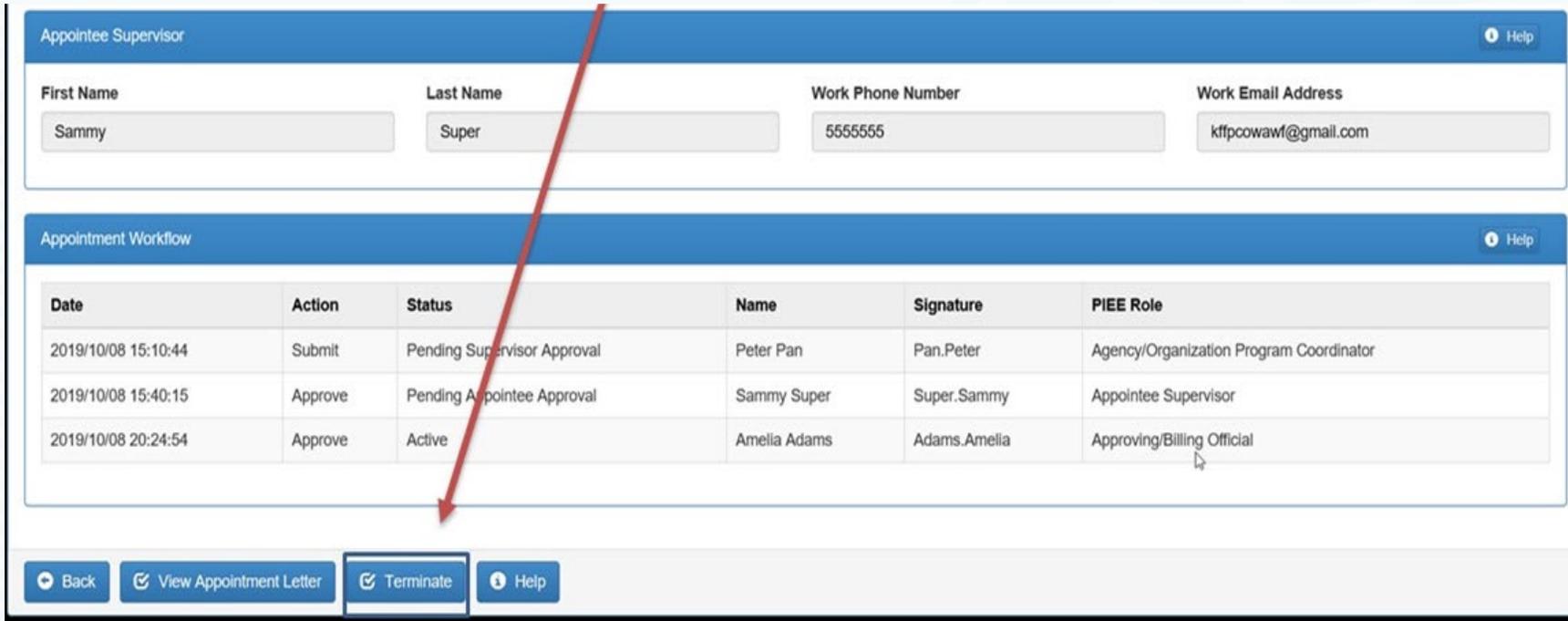
- Training (in the Appointee section table)
- Direct A/OPC (the "Reset Direct A/OPC" button)
- Additional Details field (the text area in the Delegating/Appointing Signatory section)

### Terminations of Active Appointments in JAM

- OA/OPCs and A/OPCs ***with Delegating Authority*** can terminate A/BO and CH appointments, within their span of control, where they were not the Nominator or Initiator. This also includes appointments that used an external DAS.
- User must have active OA/OPC or A/OPC appointment with proper delegating authority and role with same location code as the A/OPC who initiated or nominated A/BO or CH.
  - A/OPC must have, at a minimum, same delegating authority as CH (DA for CH special designations for which the CH was appointed).

## ECP 1248 (CONT.)

- Search for and select the desired A/BO or CH appointment for termination.
- View of an A/BO Appointment “Terminate” button:



The screenshot displays the 'Appointee Supervisor' and 'Appointment Workflow' sections. The 'Appointee Supervisor' section contains the following information:

First Name	Last Name	Work Phone Number	Work Email Address
Sammy	Super	5555555	kffpcowawf@gmail.com

The 'Appointment Workflow' section contains the following table:

Date	Action	Status	Name	Signature	PIEE Role
2019/10/08 15:10:44	Submit	Pending Supervisor Approval	Peter Pan	Pan.Peter	Agency/Organization Program Coordinator
2019/10/08 15:40:15	Approve	Pending Appointee Approval	Sammy Super	Super.Sammy	Appointee Supervisor
2019/10/08 20:24:54	Approve	Active	Amelia Adams	Adams.Amelia	Approving/Billing Official

At the bottom of the interface, there are four buttons: 'Back', 'View Appointment Letter', 'Terminate', and 'Help'. A red arrow points from the 'Terminate' button to the 'Active' status in the workflow table.

- OA/OPC or A/OPC can also initiate the termination of a stand-alone GPC Certifying Officer appointment so that a termination request can be sent to DD 577 AA(s) to officially terminate the appointment.
- Criteria:
  - Active OA/OPC or A/OPC role and access to the Certifying Officer appointment via the Search Appointments folder.
  - OA/OPC or A/OPC has the ability to initiate a termination of a GPC Certifying Officer appointment via a Recommend Termination button.
  - Recommend Termination button will display only on Certifying Officer Appointments that were created by an AA.
  - **Comments will be required** and **signature will be required** when recommending termination (comments will display as hover over text when AA is viewing the appointment).
  - The appointment will remain active until terminated by AA.

➤ Select “Recommend Termination” button.

The screenshot displays three main sections of the ECP 1248 interface:

- Appointee:** A form containing personal and organizational details for Ginger Rally. Fields include First Name (Ginger), Last Name (Rally), Work Phone Number (444444444), Work Email Address (midnighty07-turpoco10@gmail.com), DoD Component (Defense Contract Management Agency), DoD Organization (SOWDA), DoD Organization Name (DCMA LOS ANGELES), and PIRE Role (Certifying Officer).
- Course Name:** A table listing training courses with columns for Course Name, Certificate, Completion Date, Frequency, Due Date, Hours, Provider, Source, and View.
- DO77 Appointing Authority:** A form for Carol Richards, including First Name (Carol), Last Name (Richards), Work Phone Number (000000000), Work Email Address (midnighty07-turjend077aa@gmail.com), DoD Component (Defense Contract Management Agency), DoD Group Name (Defense Contract Management Agency), and PIRE Role (DO77 Appointing Authority).
- Appointment Workflow:** A table showing the history of actions taken on the appointment.

Course Name	Certificate	Completion Date	Frequency	Due Date	Hours	Provider	Source	View
OL0006 - Certifying Officer Legislation Training for Purchase Card Payments	Certificate Errors.docx	2019/12/18	1 Year	2020/12/17			Manual	<a href="#">View</a>
OL0001 - DoD Government Commercial Purchase Card Overview	ECA Invoicing.docx	2019/12/18	2 Years	2021/12/17			Manual	<a href="#">View</a>

Date	Action	Status	Name	Signature	PIRE Role
2019/12/08 09:10:38	Submit	Pending Appointee Approval	Carol Richards	Richards Carol	DO77 Appointing Authority
2019/12/08 09:18:02	Approve		Ginger Rally	Rally Ginger	Certifying Officer
2019/12/08 09:18:02	Approve	Active	Ginger Rally	Rally Ginger	Certifying Officer

At the bottom of the interface, a navigation bar contains the following buttons: Back, View DO Form 877, **Recommend Termination** (highlighted with a red box and a red arrow), and Help.

## ECP 1248 (CONT.)

- Two pop-ups will appear, one for comments followed by one for a signature in order for the OA/OPC or A/OPC to submit the Recommend Termination of the Certifying Officer appointment.
- An email will be sent to one or more AAs to provide notification that the OA/OPC or A/OPC has initiated a termination of the GPC Certifying Officer appointment.
- When the AA searches the Certifying Officer appointment from the provided email, they can see who recommended the termination and comments for the reason.

The screenshot displays the 'DO577 Appointing Authority' form and the 'Appointment Workflow' table. A red triangle highlights the 'Recommend Termination' row in the workflow table, with arrows pointing to the 'Name' and 'Signature' columns.

**DO577 Appointing Authority**

First Name	Last Name	Work Phone Number	Work Email Address
Carol	Richards	999999999	midnighty07+urjand577aa@gmail.com
DoD Component	DoD Group Name	PIEE Role	
Defense Contract Management Agency	Defense Contract Management Agency	DO577 Appointing Authority	

**Appointment Workflow**

Date	Action	Status	Name	Signature	PIEE Role
2019/12/19 08:39:58	Submit	Pending Appointee Approval	Carol Richards	Richards Carol	DO577 Appointing Authority
2019/12/19 08:41:17	Approve	Active	Laura Russell	Russell Laura	Certifying Officer
2019/12/19 08:45:04	Recommend Termination	Active	Samantha Snow	Snow Samantha	Agency/Organization Program Coordinator

Buttons: Back, View DO Form 577, Terminate, Help

### Removal of Appointments from JAM System

- All non-active appointments (A/BO, Certifying Officer, and CH) are removed from the JAM system 5 days after auto termination.
- Criteria:
  - Appointment was **never** in active status and has been auto terminated
  - The PIEE role associated with the appointment is in archived status
- **Note:** Active appointments that were terminated will continue to show in JAM as “Inactive” appointments for historical record.

## ECP 1248 (CONT.)

- GPC Help Administrators (GAMs) have access to Appointment Workflow visualization for JAM users within their span of control.
- Appointment Workflow visualization is accessible in the GAM Admin console.
- The workflow displays steps from role nomination/ registration through role activation.

Administration Console Menu - User: Henry Blake Exit

Search Result

Show 10 entries

User Id	First Name	Last Name	E-Mail	DoD ID	X.509 Subject Name	Application(s)
<a href="#">ARMVCE7145</a>	GRANT	MORRIS	wavf-test@caci.com			SPM
<a href="#">bod5426</a>	Henry	Morris	wavf-test@caci.com			WAWF
<a href="#">kturgpcch4</a>	Crystal	Morris	midnightsky097-turgpcch4@gmail.com			WAWF   PC

Showing 21 to 23 of 23 entries

Previous 1 2 3 Next

Back Download

# ECP 1248 (CONT.)

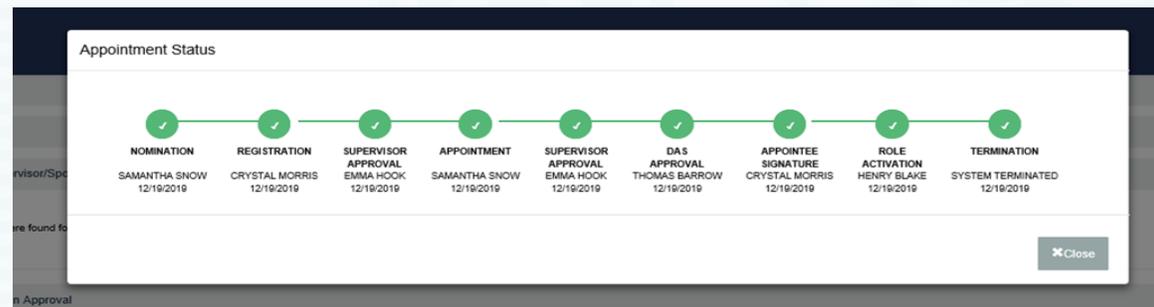
- Select the icon under Appointment Status to see the workflow of that role.

The screenshot shows the 'Administration Console' interface for 'PIEE Access Approval for Crystal Morris'. The 'Active Roles' section contains a table with the following data:

Application	Role	Group Name	Location Code	Extension	Status	Additional Information	Appointment Status
PC	Cardholder (CH)	ACC RI REACHBACK W560MY	W560MY	NA	Attached in PIEE	[Icons]	[Dropdown Icon]
PC	Cardholder (CH)	DCMA LOS ANGELES	S0512A	NA	Attached in PIEE	[Icons]	[Dropdown Icon]
PC	Cardholder (CH)	NORFOLK SHIP SUPPORT ACTIVITY	N50054	NA	Attached in PIEE	[Icons]	[Dropdown Icon]

A red arrow points from the 'Appointment Status' column header to the dropdown icon in the first row.

- The Appointment status will populate to view:



## Reporting

- There are 3 GPC-related reports available in the Electronic Data Access (EDA) module:
  - JAM Detailed Appointment Status Report
  - JAM GPC Training Report
  - GPC PIEE Nomination Status Report
- The EDA “Advanced Reporting” role is required to access these reports.

**Add Roles**

1. Profile
2. Supervisor / Agency
3. Roles
4. Justification
5. Summary
6. Agreement

**Roles** User ID: EDIP1096549167

**Step 1.** Select the appropriate Application from the list below

EDA - Electronic Data Access

**Step 2.** Select One or More Roles from the list below (Ctrl+Click)

**User Roles for EDA**

- Acquisition Sensitive Reporting
- Advanced Reporting
- CDR POC
- Contract Deficiency Report (Legacy)
- Contract Deficiency Report (Legacy) - ACO

**Step 3.** Click 'Add Roles'

**Step 4.** Fill out the required information for the applicable applications

**Tip** If you need access to any other applications, Repeat Steps 1 to 4 again

**Tip** You can view a list of all PIEE roles and their descriptions and functions in the PIEE Role List Matrix.

**Next** **Previous** **Help**

## ➤ Access EDA

**PIEE**  
6.4.0 Procurement Integrated Enterprise Environment

My Account Administration GPC Nominations Miscellaneous Help

User : James Tew Logout

Last Successful Logon Date: 2020/02/07 18:06:56 MST  
Last Unsuccessful Logon Attempt: 2019/12/04 05:20:30 MST

Welcome to the Procurement Integrated Enterprise Environment

**Award**

- CLS: Clause Logic Service
- Solicitation

**Post Award Admin**

- SPM: Surveillance and Performance Monitoring
- CDR: Contract Deficiency Reports
- EDA: Electronic Data Access**
- Contract Closeout

**Payment**

- WAWF: Wide Area Workflow
- myInvoice

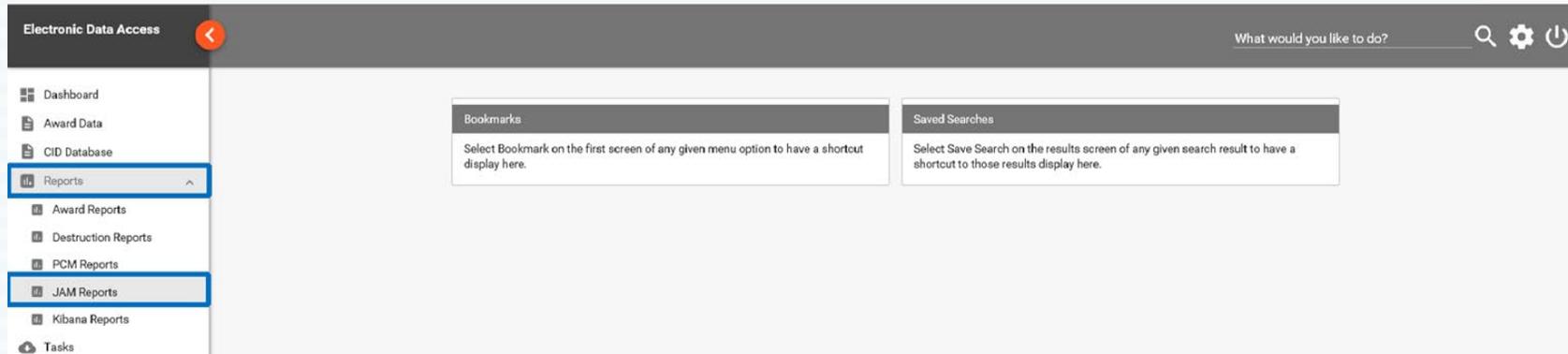
**Operational Support**

- JAM: Joint Appointment Module
- PCM: Purpose Code Management

**Other**

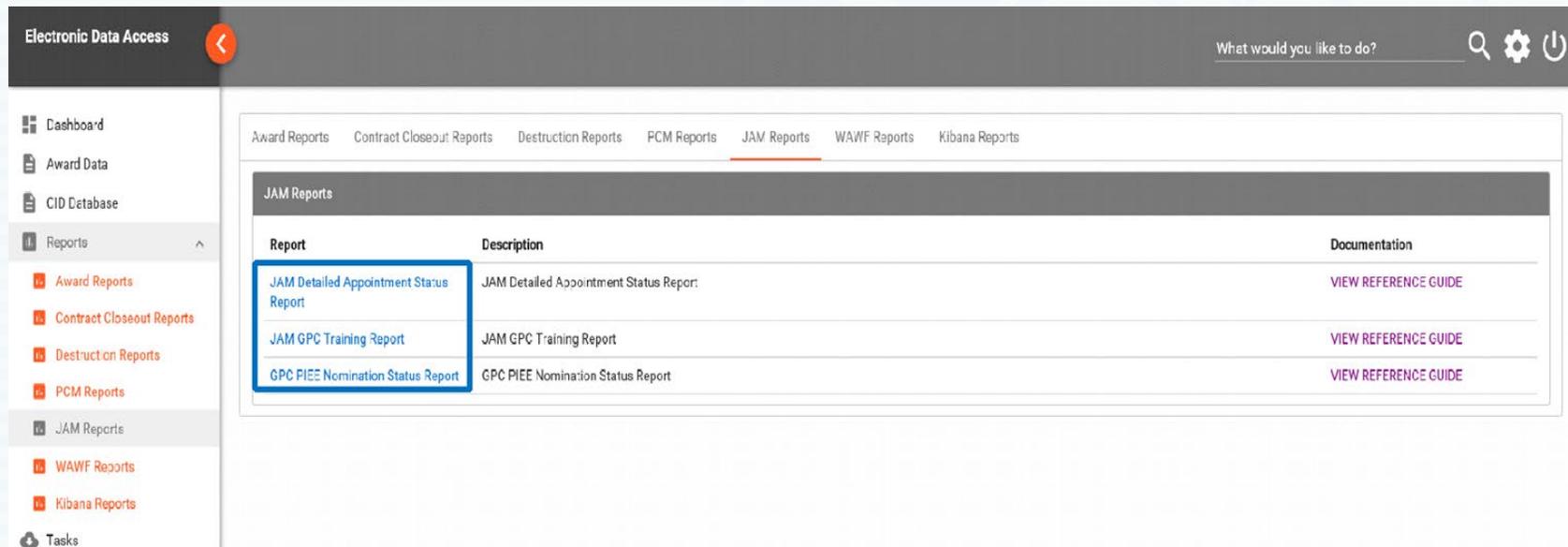
- MRS: Management Reporting System
- WBT: Web Based Training

## ➤ Select Reports>JAM Reports



The screenshot shows the 'Electronic Data Access' dashboard. On the left, a navigation menu is visible with the following items: Dashboard, Award Data, CID Database, Reports (expanded), Award Reports, Destruction Reports, PCM Reports, JAM Reports (highlighted), Kibana Reports, and Tasks. The main content area contains two informational boxes: 'Bookmarks' and 'Saved Searches'. The 'Bookmarks' box states: 'Select Bookmark on the first screen of any given menu option to have a shortcut display here.' The 'Saved Searches' box states: 'Select Save Search on the results screen of any given search result to have a shortcut to those results display here.'

## ➤ Three available reports to run:



The screenshot shows the 'Electronic Data Access' dashboard with the 'JAM Reports' section selected. The navigation menu on the left is expanded to show 'JAM Reports' highlighted. The main content area displays a list of reports under the 'JAM Reports' heading. The reports are:

Report	Description	Documentation
JAM Detailed Appointment Status Report	JAM Detailed Appointment Status Report	<a href="#">VIEW REFERENCE GUIDE</a>
JAM GPC Training Report	JAM GPC Training Report	<a href="#">VIEW REFERENCE GUIDE</a>
GPC P1EE Nomination Status Report	GPC P1EE Nomination Status Report	<a href="#">VIEW REFERENCE GUIDE</a>

# ECP 1248 (CONT.)

- All 3 reports are run the same way but have varying search criteria.
- Search – produces report results in EDA.
- Download – exports report results into an Excel document.
- Bookmark Search – saves search criteria for repeated use.

The screenshot displays the 'Electronic Data Access' (EDA) interface. The top navigation bar includes the text 'Electronic Data Access' and a search prompt 'What would you like to do?'. A sidebar on the left lists various report categories: Dashboard, Award Data, CID Database, Reports (expanded), Award Reports, Contract Closeout Reports, Destruction Reports, PCM Reports, JAM Reports, WAWF Reports, Kibana Reports, and Tasks. The main content area is titled 'JAM Detailed Appointment Status Report Search Criteria'. It features several search filters: 'Appointment Type' (Oversight Agency/Organization Program Coordinator: Apy), 'Appointment Type Sub Filter' (All), 'Appointment Status' (All), and 'Appointment Status Date' (calendar icon). Below these are 'Service/Agency (DoD Component)' (All), 'Search by' (radio buttons for Organization Code and Organizational Group), 'Organizational Group' (TOP\Defense, Department of\Air Force, Department of the\AFM/C), and 'PIII Level 2' (Select a Level 2 Group). An 'Include Sub-Groups?' checkbox is also present. At the bottom of the search area, there are four buttons: 'Search', 'Download', 'Bookmark Search', and 'Cancel'.

## ➤ “Search” results with available options:

**JAM Appointment Status Report Search Results**

Service (Dod Component)	Organization Code	Appointment First Name	Appointment Last Name	Appointment Type (PIEE Role)	Appointment Work Flow Status	Appointment Work Flow Status Date
Air Force, Department of the	AFMC	RUTH A		Oversight Agency/Organization Program Coordinator Appointment	Active	2019/01/15 11:15:01
Air Force, Department of the	AFMC	Susan		Oversight Agency/Organization Program Coordinator Appointment	Pending Supervisor Approval	2019/08/28 11:57:23
Air Force, Department of the	AFMC	Susan		Oversight Agency/Organization Program Coordinator Appointment	Active	2019/08/28 12:50:04
Air Force, Department of the	AFMC	Blanca		Oversight Agency/Organization Program Coordinator Appointment	Active	2020/01/17 11:03:54
Air Force, Department of the	AFMC	Timothy		Oversight Agency/Organization Program Coordinator Appointment	Active	2020/03/11 05:45:18

Records: 1 to 5 | 10 | 5 Records Returned

## ➤ Exported results:

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA
1	Service (D	Organization Level	Organization	Service/Org (DoD Org	PIEE Group	Appointm	Appointm	Appointm	Appointm	Superviso	Superviso	Superviso	Originator	Originator	Originator	Originator	Authority	Authority	Authority	Authority	Direct Use	Direct Use	Direct Use	Direct Use	Direct Use	Direct Use
2	Air Force,	3 AFMC	AFMC	TOP Defe	RUTH				Sharon							Sharon					GPC Delegating/Appointing Authority (GPC DAA)					
3	Air Force,	3 AFMC	AFMC	TOP Defe	Susan				Laurence							James					External Delegating/Appointing Signatory					
4	Air Force,	3 AFMC	AFMC	TOP Defe	Susan				Laurence							Steven					External Delegating/Appointing Signatory					
5	Air Force,	3 AFMC	AFMC	TOP Defe	Bianca				Johnetta							Heidi					External Delegating/Appointing Signatory					
6	Air Force,	3 AFMC	AFMC	TOP Defe	Timothy				Johnetta							Governm	Heidi				External Delegating/Appointing Signatory					
7																										

AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM	AN	AO	AP	AQ	AR	AS	AT	AU	AV	AW	AX	AY	AZ	AA
1	Appointment Type (PIEE Role)	Date Appointment	Appointment Work	Appointment Work	Flow	SD0577 App	GPC Delegating/	App	GPC DAA	GPC DAA	Warrant	Warrant	Warrant	Warrant	Contract										
2	Oversight Agency/Organization Progra	1/15/2019 11:00	Active			1/15/2019 11:15	N	N	N	N															N
3	Oversight Agency/Organization Progra	8/28/2019 11:57	Pending Supervi			8/28/2019 11:57	N	N	N	N															N
4	Oversight Agency/Organization Progra	8/28/2019 12:38	Active			8/28/2019 12:50	N	N	N	N															N
5	Oversight Agency/Organization Progra	1/10/2020 12:37	Active			1/17/2020 11:03	N	N	N	N															N
6	Oversight Agency/Organization Progra	3/10/2020 9:06	Active			3/11/2020 5:45	N	N	N	N															N
7																									



# Single Sign On (SSO) from P1EE to U.S. Bank



## SSO FROM PIEE TO U.S. BANK

- Once a purchase card role is activated in PIEE, the U.S. Bank Access Online icon will be available on the PIEE landing page.
  - For roles that require an appointment, activation happens once the account is approved.
  - For roles that do not require an appointment (i.e. Resource Manger), this happens once the role is approved.
- U.S. Bank needs to turn on the SSO for your relationship before you can use the SSO into Access Online.
- If the relationship has been turned on when the user clicks the icon in PIEE, the systems will check whether the first name, last name, and email address for the user match the data for accounts in Access Online.
- All accounts in Access Online that match this criteria will be added to the SSO landing page in Access Online. The user will have the ability to select between all the accounts that are presented.
- The option to log out of an Access Online account and into another is available without having to go back into PIEE to SSO.



# SSO from PIEE to FedMall & Relationship to PIEE User Profile



- Come July, following appointment in PIEE/JAM, the FedMall *icon* will be added to the CH's PIEE landing page.
- CHs with existing FedMall accounts should have their PIEE profile information synced up with FedMall allowing for seamless access through the SSO
- CHs new to FedMall will be redirected to the FedMall Account Registration page and asked to enter any required data (e.g., card account information) that is not available from their PIEE profile.



# Auto Access to Supplier Performance Risk System (SPRS): How does it work?

## AUTO ACCESS TO SPRS: HOW DOES IT WORK?



- In SPRS, CHs can access risk scores based on price, item, quality, delivery, and supplier performance data.
- Following appointment in PIEE/JAM, the SPRS *icon* is added to the CH's PIEE landing page.



# Defense Enrollment Eligibility Reporting System (DEERS) Interface with PLEE



## DEERS INTERFACE WITH PIEE – FUTURE RELEASE

- DEERS interface will function in two ways across PIEE:
  1. When the user is registering, the system will query DEERS for the user's demographic data and will populate the PIEE profile.
  2. DEERS will send an update to PIEE letting PIEE know that a user has been terminated/has retired. PIEE will make the account inactive at this point.
- Specific to JAM, in the event an account is deactivated due to DEERS interface, the appointment will be terminated and Access Online will be sent the termination update.
- PIEE will send a notification to the PIEE Supervisor, A/OPC, O/AOPC, and terminated user.
- Additional changes will be forthcoming in future ECPs.
- It is expected that the PIEE DEERS Interface will go live in July 2020, while JAM-specific requirements will go live in August 2020.



# Upcoming Purchase Card Oversight Module (PCOM)



## UPCOMING PCOM

- Purchase Card Oversight Module is being developed in response to an IG recommendation to adjudicate previously closed data mining cases.
- Validation reviewers will be volunteered by Components to serve for a specified term. Validation reviewers will validate cases that are not from their own Component.
- CPMs will be notified of the reviewer's findings. CPMs will have the ability to respond to each finding.
- PCOM is currently scheduled for release at the beginning of Calendar Year 2021.



# ECP 1280 – Future Release Highlights

- A/OPC and OA/OPC Procurement DoDAAC being added as a required data element
  - A/OPC appointments will require entry of Procurement DoDAAC
  - Prefill from A/OPC DoDAAC if Procurement flag = Y
  - When A/OPC initiates CH appointment, include A/OPC's Procurement DoDAAC as an element on the appointment data and rendered document.
  - Procurement DoDAAC field will remain editable by appointment initiator, however PIEE must still validate it is a valid Procurement DoDAAC.
- Historical data for existing appointments will be captured to identify where valid Procurement DoDAACs need to be updated.
  - Exact process still being worked with the goal being to make these updates as automatic as possible.
  - Updated appointments will be fed to US Bank and FedMall with email notifications going to the user and cc'ing the initiator.
  - Procurement DoDAAC field will be added to the JAM Appointment Status Report.

### ➤ User History Page

- Intent is to provide users access to view profile information in order to capture and display appointments and training, past and present, associated with the user.
- Ensure all training dates are captured and retained. Will not allow anyone to effectively overwrite existing training completion dates.
- Permit addition of user reasons to previously submitted training with standardized drop down list that includes “other” and free form text option
- Allow initiator to see DAU training for the nominee who does not have a PIEE account at the time of attempted nomination.



# How the Help Desks Can Assist You

## PIEE ELECTRONIC BUSINESS SERVICE DESK

### **The PIEE Electronic Business Service Desk *can*:**

- Provide initial point of entry for all PIEE related issues.
- Create an ITSM ticket.
- Perform Tier 1 support for PIEE related issues.
- Assist with PIEE and module access issues due to:
  - Computer settings (JAVA, operating browsers, etc.)
  - Certificate issues when signing or due to multiple PIEE accounts (GAMs should also be able to assist with this).
- Answer basic GPC-related questions.

### **The PIEE Electronic Business Service Desk *cannot*:**

- Provide in-depth GPC related analysis for procedural or potential system issues.

# DEFENSE BUSINESS SYSTEMS SUPPORT OFFICE (DBSSO)

## **The DBSSO *can*:**

- Provide Tier 2 SME support for escalated process and functionality questions involving:
  - GPC nominations in PIEE
  - JAM Appointments
  - JAM Reporting.
- Test potential system issues in the test environment to validate.
- Escalate confirmed or believed system issues for developer analysis and resolution as appropriate.

## **The Defense Business Systems Support Office (DBSSO) *cannot*:**

- Take actions on behalf of the customer in the production environment to resolve their issue.

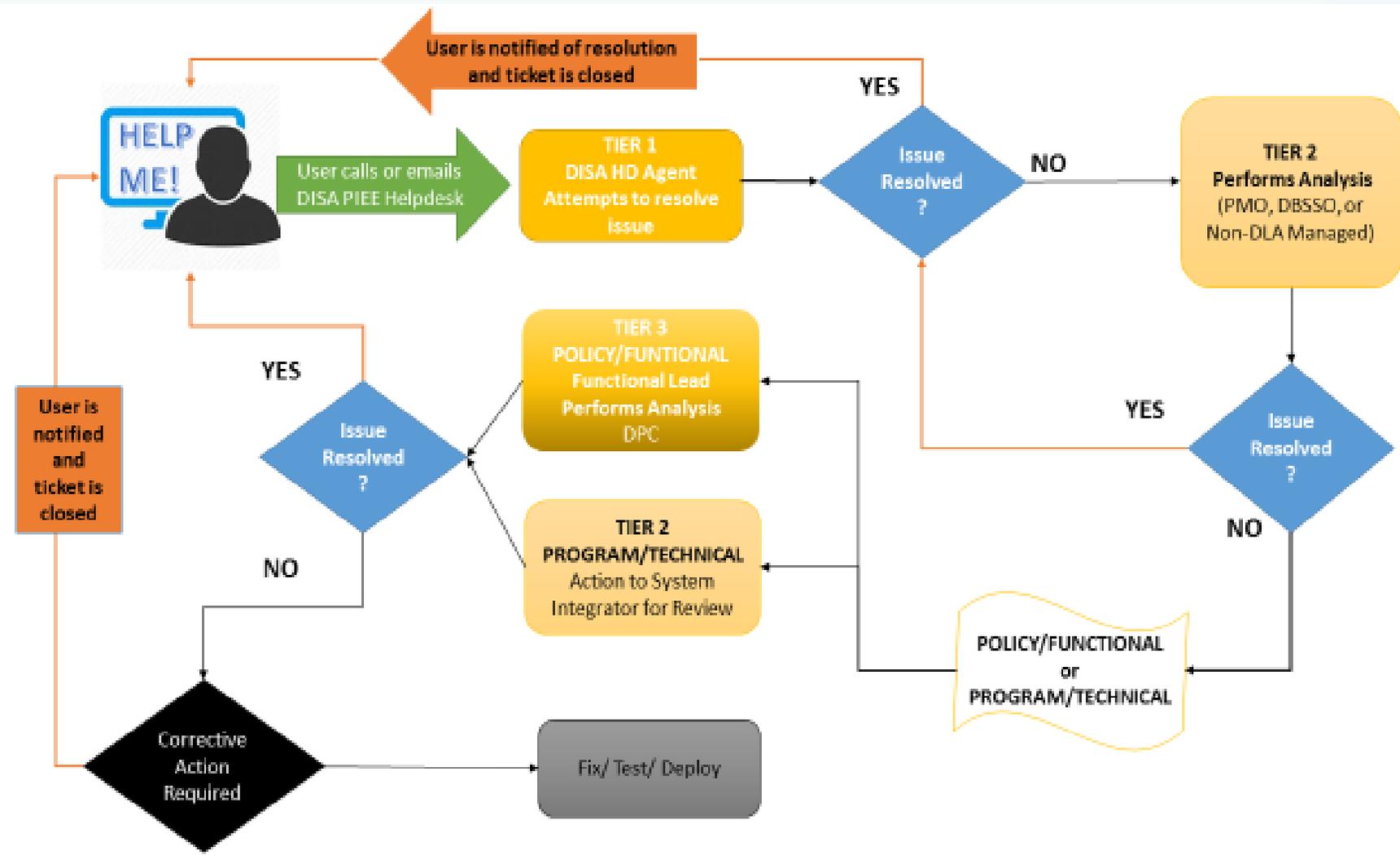


# Help Desk Process

## HELP DESK PROCESS

- Report all PIEE GPC-related issues to the PIEE Electronic Business Service Desk:
  - (866) 618-5988 or (801) 605-7095
  - [disa.global.servicedesk.mbx.eb-ticket-requests@mail.mil](mailto:disa.global.servicedesk.mbx.eb-ticket-requests@mail.mil)
- PIEE Electronic Business Service Desk will perform Tier 1 triage on the ticket issue.
- If the issue cannot be resolved in one business day, it will be escalated to the DBSSO for Tier 2 analysis.
- The DBSSO will work with the customer to resolve their issue.
- If the DBSSO cannot resolve and the issue is determined to be a program/technical issue, the ticket will be escalated to the system integrator for analysis.
- If the issue is determined to be policy/functional, the DBSSO will escalate to the Agency PMO.
- DBSSO's goal is to resolve or escalate all assigned issues in 8 business days or less.

# HELP DESK PROCESS (CONT.)





For questions please reach out to the PIEE Electronic  
Business Service Desk at:

Phone: 866-618-5988, 801-605-7095 or by

Email : [disa.global.servicedesk.mbx.eb-ticket-requests@mail.mil](mailto:disa.global.servicedesk.mbx.eb-ticket-requests@mail.mil)

OR visit PIEE Web-Based

Training: <https://wawftraining.eb.mil/wbt/>



<https://wawftraining.eb.mil/wbt/>

# QUESTIONS

If you have questions related to policy matters, please reach out to the DoD GPC Shared Mailbox at [dodpcpo@sterlingheritage.com](mailto:dodpcpo@sterlingheritage.com) with the subject “TrainingForum2020.”