



OFFICE OF THE UNDER SECRETARY OF DEFENSE
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WASHINGTON, DC 20301-3000

DEC 04 2007

ACQUISITION,
TECHNOLOGY
AND LOGISTICS

MEMORANDUM FOR DIRECTORS OF DEFENSE AGENCIES
DEPUTY ASSISTANT SECRETARY OF THE ARMY
(POLICY AND PROCUREMENT)
DEPUTY ASSISTANT SECRETARY OF THE NAVY
(ACQUISITION AND LOGISTICS MANAGEMENT)
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE
(CONTRACTING)
DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: IUID DFARS Rule Compliance Reporting

For the past two years, the Department of Defense (DoD) Enterprise Transition Plan has required reporting of progress on implementation of Item Unique Identification (IUID). This has been done through statistical sampling by Defense Procurement and Acquisition Policy (DPAP).

More than 24,000 procurement professionals have successfully completed the mandatory Defense Acquisition University, Continuous Learning Course 033 – Contract format/structure for DoD e-business, including IUID policy. While improvement has been noted, compliance with this mandatory policy continues to lag.

I need your leadership to ensure policy compliance with these mandatory contract provisions. I also ask that you adopt service level scorecards, similar to that developed by DPAP, to lead this policy compliance. I ask that you regularly survey and report to DPAP/PDI on compliance with the policy on a semi-annual basis commencing December 2007 for the contracts awarded in the previous quarter. Guidance on performing the surveys is attached.

My POC for this requirement is Robert Leibrandt, (703) 602-8019 or Robert.leibrandt@osd.mil.

Shay D. Assad
Director, Defense Procurement &
Acquisition Policy

Attachments:



As stated
Attachment

Report Preparation Instructions

The report shall be prepared as follows:

- Obtain a list of newly awarded supply contracts from the most recently available three month period from the Federal Procurement Data System (FPDS).
- Determine the sample size needed to ensure a 10% confidence interval at a 95% confidence limit (allowing for the need to sample additional contracts, if compliance with the requirement to post awards to the Electronic Document Access (EDA) system, has been incomplete).
- Randomly select that many contracts from the list of awards in FPDS.
- Using EDA, review each selected contract and record the following data:
 - (1) Whether the contract was posted to EDA
 - (2) Whether the contract is for supplies as listed in FPDS
 - (3) Whether there are items with unit prices of \$5,000 or more or with serialization requirements specified
 - (4) Whether the DFARS 252.211-7003 clause is present
 - (5) If the clause is present, the version (e.g. JUN 2005)
 - (6) Whether Alt 1 of the clause was used
 - (7) Whether paragraphs (c) (1) (ii) or (c) (1) (iii) are filled in
 - (8) Whether the line item structure is in compliance with DFARS 204.71

The report shall consist of an Excel table listing the contracts sampled and the results in each category. A standard format will be provided within two weeks of this memo.