



ACQUISITION,  
TECHNOLOGY  
AND LOGISTICS

OFFICE OF THE UNDER SECRETARY OF DEFENSE

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SEP 21 2017

MEMORANDUM FOR COMMANDER, UNITED STATES SPECIAL OPERATIONS  
COMMAND (ATTN: ACQUISITION EXECUTIVE  
COMMANDER, UNITED STATES TRANSPORTATION  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
DEPUTY ASSISTANT SECRETARY OF THE ARMY  
(PROCUREMENT)  
DEPUTY ASSISTANT SECRETARY OF THE NAVY  
(ACQUISITION AND PROCUREMENT)  
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE  
(CONTRACTING)  
DIRECTORS OF THE DEFENSE AGENCIES  
DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: Department of Defense Government Charge Card Guidebook for Establishing and  
Managing Purchase, Travel, and Fuel Card Programs Update

This memorandum provides notification that an updated version of the Department of  
Defense Government Charge Card Guidebook for Establishing and Managing Purchase,  
Travel, and Fuel Card Programs is posted at  
[http://www.acq.osd.mil/dpap/pdi/pc/policy\\_documents.html](http://www.acq.osd.mil/dpap/pdi/pc/policy_documents.html). The effective date of this update  
is 1 October 2017.

Questions may be directed to my point of contact Denise Reich at 703-697-4404 or  
[denise.a.reich.civ@mail.mil](mailto:denise.a.reich.civ@mail.mil).

LeAntha D. Sumpter  
Deputy Director, Program Development  
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