



OFFICE OF THE UNDER SECRETARY OF DEFENSE

3000 DEFENSE PENTAGON
WASHINGTON, DC 20301-3000

ACQUISITION
AND SUSTAINMENT

MAR 26 2019

MEMORANDUM FOR COMMANDER, UNITED STATES SPECIAL OPERATIONS
COMMAND (ATTN: ACQUISITION EXECUTIVE)
COMMANDER, UNITED STATES TRANSPORTATION
COMMAND (ATTN: ACQUISITION EXECUTIVE)
DEPUTY ASSISTANT SECRETARY OF THE ARMY
(PROCUREMENT)
DEPUTY ASSISTANT SECRETARY OF THE NAVY
(ACQUISITION & LOGISTICS MANAGEMENT)
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE
(CONTRACTING)
DIRECTORS, DEFENSE AGENCIES
DIRECTORS, DOD FIELD ACTIVITIES

SUBJECT: Contracting Functional Area Certification Changes for Fiscal Year 2020

As the Department of Defense (DoD) Functional Leader for the contracting functional area this is to provide notification that the certification standards for the contracting workforce are revised, effective 1 October 2019, as follows:

- “Intermediate Cost and Price Analysis” (CON 270) will no longer be required for Level II certification.
- “Analyzing Contract Costs” (CLC 056) will be required for Level I certification.

These changes will be published in the FY20 Defense Acquisition University (DAU) iCatalog. Component certification authorities have the discretion to apply these changes to workforce members currently in progress of completing contracting certification Level II requirements.

A qualified and proficient contracting workforce is vital to the successful execution of the defense mission. I am asking the contracting senior leadership and supervisors to consider the qualifications and cost or pricing skills needed throughout the career span of a contracting professional. Although CON 270 will no longer be required for certification, it may be necessary for a workforce member to complete the course in order to increase functional proficiency and opportunities for leadership positions, maintain currency for continuous learning requirements, and to keep pace with initiatives in a dynamic acquisition environment. At a minimum, supervisors are encouraged to have team members complete CON 270 if they are assigned to major defense acquisition programs as defined in the Defense Federal Acquisition Regulation Supplement subpart 202.1, and Contracting Officers who regularly award or negotiate contracts in excess of the threshold for certification of cost or pricing data.

Questions regarding Defense Acquisition Workforce Improvement Act certification procedures should be referred to the applicable Director of Acquisition Career Management office. For questions regarding the DAU training courses, please contact Mr. Kevin Linden, DAU Center Director for Contracting and Small Business, at kevin.linden@dau.mil. My senior staff officer for workforce policy is Ms. Susan Pollack who may be contacted at susan.w.pollack.civ@mail.mil.



Kim Herrington
Acting Principal Director,
Defense Pricing and Contracting

cc:
Army Director, Acquisition Career Management
Navy Director, Acquisition Career Management
Air Force Director, Acquisition Career Management
DoD Director, Acquisition Career Management (4th Estate)
Director, Human Capital Initiatives
President, Defense Acquisition University