



## OFFICE OF THE UNDER SECRETARY OF DEFENSE

3000 DEFENSE PENTAGON  
WASHINGTON, DC 20301-3000

ACQUISITION  
AND SUSTAINMENT

MEMORANDUM FOR COMMANDER, UNITED STATES CYBER  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
COMMANDER, UNITED STATES SPECIAL OPERATIONS  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
COMMANDER, UNITED STATES TRANSPORTATION  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
DEPUTY ASSISTANT SECRETARY OF THE ARMY  
(PROCUREMENT)  
DEPUTY ASSISTANT SECRETARY OF THE NAVY  
(PROCUREMENT)  
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE  
(CONTRACTING)  
DIRECTORS OF THE DEFENSE AGENCIES  
DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: Contract Place of Performance – Public Health Considerations

Our nation is facing an unprecedented public health challenge given the Coronavirus disease (COVID-19) that requires our contracting officers to consider unprecedented flexibilities to ensure the mission is supported while supporting the whole-of-America effort to bend the curve and stem the spread of the pandemic. A significant part of our mission readiness is provided by our contractor partners who routinely work alongside service members and Government civilians at Department of Defense (DoD) installations and facilities.

To this end, we are asking that the same maximum telework flexibilities extended to DoD service members and civilians also be made available to contractors when contract services can be delivered, without mission degradation, while off-site. Given that keeping the total force safe and stemming the spread of COVID-19 is paramount to our entire nation, this flexibility should be allowed and encouraged, where appropriate, and done so without need for further consideration during this national emergency. Taking this step supports DoD's three stated goals to the COVID-19 response: workforce safety, mission continuity, and supporting the whole-of-Government approach to addressing this national health emergency.

We believe that our contracting officers, working with their program managers and requirements owners, can craft an environment where the mission is able to be accomplished by all team members without undermining our public health efforts. Allowing our contractors flexibility in their place of performance during this COVID-19 crisis is a reasonable step. We rightfully entrust our contracting officers with an enormous amount of authority and responsibility, and they do not fail us. Now we ask them to balance mission support with the responsibility to address this national public health emergency.

My point of contact for this memo is Lt Col Bryan Lamb who can be reached at (703) 693-0497.

Kim Herrington  
Acting Principal Director,  
Defense Pricing and Contracting