



ACQUISITION  
AND SUSTAINMENT

OFFICE OF THE UNDER SECRETARY OF DEFENSE

3000 DEFENSE PENTAGON  
WASHINGTON, DC 20301-3000

MEMORANDUM FOR COMMANDER, UNITED STATES CYBER  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
COMMANDER, UNITED STATES SPECIAL OPERATIONS  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
COMMANDER, UNITED STATES TRANSPORTATION  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
DEPUTY ASSISTANT SECRETARY OF THE ARMY  
(PROCUREMENT)  
DEPUTY ASSISTANT SECRETARY OF THE NAVY  
(PROCUREMENT)  
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE  
(CONTRACTING)  
DEFENSE AGENCY AND DOD FIELD ACTIVITY DIRECTORS

SUBJECT: Verification of a Firm's Status as a Service-Disabled Veteran-Owned Small  
Business Concern

Reference: Department of Defense Inspector General Report DODIG-2020-063, "Audit of DoD  
Service-Disabled Veteran-Owned Small Business Contract Awards,"  
February 18, 2020

The Department of Defense Inspector General (DoDIG) Report DODIG-2020-063, "Audit of DoD Service-Disabled Veteran-Owned Small Business Contract Awards," recommends the DoD Office of Small Business Programs Director, "[r]einforce existing procedures, in coordination with Defense Pricing and Contracting, to ensure contracting officers are aware of the protest procedures and their responsibilities."

This memorandum reminds the contracting workforce they may rely on the representation of a Service-Disabled Veteran-Owned Small Business (SDVOSB) concern completed in the System for Award Management. If there is a reason to doubt the validity of the representation, the Federal Acquisition Regulation section 19.307, "Protesting a firm's status as a service-disabled veteran-owned small business concern," sets out the contracting officers' responsibilities specific to SDVOSB protests and appeals.

Defense Acquisition University (DAU) offers related training to help the contracting workforce better understand their responsibilities regarding the SDVOSB Program. For example, CON 0090, Strategies for Contracting with SDVOSBs, is designed to guide contracting professionals through the principal regulations and executive orders fundamental to contracting with SDVOSBs. Additionally, DAU hosted an, All Things Small Business podcast episode, available at [https://media.dau.edu/media/t/1\\_g4ayg7my](https://media.dau.edu/media/t/1_g4ayg7my), to discuss the SDVOSB Program. This podcast as well as other SDVOSB resources, may be found on the DAU website.

My point of contact is Ms. Renae Zaruba, who may be reached via email at [osd.pentagon.ousd-a-s.mbx.asda-dp-c-contractpolicy@mail.mil](mailto:osd.pentagon.ousd-a-s.mbx.asda-dp-c-contractpolicy@mail.mil).

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Defense Pricing and Contracting