



OFFICE OF THE UNDER SECRETARY OF DEFENSE
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ACQUISITION
AND SUSTAINMENT

MEMORANDUM FOR COMMANDER, UNITED STATES CYBER
COMMAND (ATTN: ACQUISITION EXECUTIVE)
COMMANDER, UNITED STATES SPECIAL OPERATIONS
COMMAND (ATTN: ACQUISITION EXECUTIVE)
COMMANDER, UNITED STATES TRANSPORTATION COMMAND
(ATTN: ACQUISITION EXECUTIVE)
DEPUTY ASSISTANT SECRETARY OF THE ARMY
(PROCUREMENT)
DEPUTY ASSISTANT SECRETARY OF THE NAVY
(PROCUREMENT)
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE
(CONTRACTING)
DEFENSE AGENCY AND DOD FIELD ACTIVITY DIRECTORS

SUBJECT: Fiscal Year 2023 Procurement Management Review Program Schedule

Defense Pricing and Contracting (DPC) charters the Defense Contract Management Agency (DMCA) to lead independent Procurement Management Reviews (PMRs) of each 4th Estate Component that performs contracting operations. These reviews assess the effectiveness of the contracting function, analyze and assist in any problem areas, and identify noteworthy practices that may be beneficial to all organizations. The objective of each review is to enhance performance of contracting and pricing contributions to the success of the agency.

Based on the PMR Program's cycle of reviews, and as coordinated with contracting staff at each of these activities, the following reviews are scheduled for FY 2023:

Oct 17 - Nov 4, 2022	Defense Microelectronics Activity (DMEA) Security clearance level required: Secret
Jan 23 - Feb 10, 2023	Defense Finance and Accounting Service (DFAS) Security clearance level required: Secret
Mar 13 - Mar 31, 2023	Defense Intelligence Agency (DIA) Security clearance level required: Top Secret/SCI
Apr 24 - May 12, 2023	Washington Headquarters Services (WHS) Security clearance level required: Secret
July 10 - July 28, 2023	Uniformed Services University of the Health Sciences (USUHS) Security clearance level required: Secret
Aug 14 – Sep 01, 2023	Defense Commissary Agency (DeCA) Security clearance level required: Secret

PMRs will be conducted 100% remotely. Reviewed agencies will provide SharePoint access to the PMR Team members for the review period. In preparation for the PMR, reviewed activities must coordinate to enable all PMR team members' access to the activity's non-secure (i.e. NIPR) network and access to contracts and files randomly selected for review. The activity should also coordinate with the PMR Program Manager to identify any subjects of specific interest, unusual circumstances, or special requests for the attention of the review team.

DCMA manages this program and has dedicated staff members that form the core of each PMR team; however, DCMA relies on 4th Estate organizations and the Military Departments to participate by assigning staff to supplement individual teams. This is an essential aspect of the program and I thank all Components who have and will continue to support by allowing volunteers to participate. Serving on a PMR team is a great developmental experience to gain valuable insight into how other organizations manage contracting and pricing matters. I am asking each of the larger 4th Estate organizations (those with contracting staff of 40 or more) to identify at least two individuals, and the other organizations to identify at least one individual to participate in one of the FY 2023 PMRs. To maximize sharing of best practices and lessons learned, I also invite the Military Departments and the Defense Acquisition University to nominate volunteers to participate. Although reviews are conducted remotely, volunteer participants must be prepared to be fully dedicated to this assignment for the duration of the individual review the same as if they were TDY and must be able to work from a private space given the sensitivity of the review. Candidates should be GS-1102-13/14/15 or comparable civilian or military levels/ranks, have strong analytical and writing skills, and be among your best contracting and pricing professionals. Volunteers may request a particular agency they would be interested in reviewing and DCMA will seek to accommodate those requests.

By September 1, 2022, please submit the names of your volunteer nominees and their review preferences, as well as resumes addressing their contracting experience (including security clearance level), to Ms. Daisy Pierce at daisy.pierce2.civ@mail.mil or 804-609-4344, or Mr. Rodney Bonner at rodney.m.bonner2.civ@mail.mil or 804-821-8032. If you need to pull a volunteer after their acceptance to a team, please provide an acceptable substitute or otherwise coordinate with the DCMA PMR Program Manager, COL Joseph M. Davis, at 804-609-4712, joseph.m.davis2.mil@mail.mil. Please contact Ms. Pierce or Mr. Bonner if you have any questions or need additional information.

John M. Tenaglia
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Defense Pricing and Contracting