



OFFICE OF THE UNDER SECRETARY OF DEFENSE
3000 DEFENSE PENTAGON
WASHINGTON, DC 20301-3000

MEMORANDUM FOR COMMANDER, UNITED STATES CYBER COMMAND
(ATTN: ACQUISITION EXECUTIVE)
COMMANDER, UNITED STATES SPECIAL OPERATIONS
COMMAND (ATTN: ACQUISITION EXECUTIVE)
COMMANDER, UNITED STATES TRANSPORTATION
COMMAND (ATTN: ACQUISITION EXECUTIVE)
DEPUTY ASSISTANT SECRETARY OF THE ARMY
(PROCUREMENT)
DEPUTY ASSISTANT SECRETARY OF THE NAVY
(PROCUREMENT)
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE
(CONTRACTING)
DEFENSE AGENCY AND DOD FIELD ACTIVITY DIRECTORS

SUBJECT: Fiscal Year 2024 Procurement Management Review Program Schedule

Defense Pricing and Contracting (DPC) charters the Defense Contract Management Agency (DMCA) to lead independent Procurement Management Reviews (PMRs) of each 4th Estate Component that performs contracting operations. These reviews assess the effectiveness of the contracting function, analyze and assist in any problem areas, and identify noteworthy practices that may be beneficial to all organizations. The objective of each review is to enhance performance of contracting and pricing contributions to the success of the agency.

Based on the PMR Program's cycle of reviews, and as coordinated with contracting staff at each of these activities, the following reviews are scheduled for FY 2024:

Oct 16 - Nov 3, 2023 (Hybrid)	National Security Agency (NSA) Ft. Meade, MD Security clearance level required: Top Secret/SCI/TK with full scope polygraph (Counterintelligence and lifestyle)
Jan 22 - Feb 9, 2024 (100% Remote)	United States Transportation Command (USTRANSCOM) Scott AFB, IL Security clearance level required: Confidential
Mar 4 - Mar 22, 2024 (100% Remote)	Defense Counterintelligence and Security Agency (DCSA) Quantico, VA Security clearance level required: Secret

Apr 8 - May 26, 2024
(Hybrid)

National Geospatial-Intelligence Agency (NGA)
Springfield, VA
Security clearance level required:
Top Secret/SCI

Jul 8 - Jul 26, 2024
(½ team Hybrid; ½ team Remote)

United States Cyber Command
(USCYBERCOM)
Ft. Meade, MD
Security clearance level required:
½ team: Top Secret/SCI; ½ team: Secret

Aug 5 – Aug 23, 2024
(½ team Hybrid; ½ team Remote)

Defense Advanced Research Projects
Agency (DARPA)
Arlington, VA
Security clearance level required:
½ team: Top Secret/SCI; ½ team: Secret

DCMA relies on 4th Estate organizations and the Military Departments to augment its PMR reviews by providing staff to supplement individual teams. I am asking each of the larger 4th Estate organizations (those with contracting staff of 40 or more) to identify at least two individuals, and the other organizations to identify at least one individual, to participate in one of the FY 2024 PMRs. Departments and the Defense Acquisition University to nominate volunteers to participate. Candidates should be GS-1102-13/14/15 or comparable civilian or military levels/ranks, have strong analytical and writing skills, and be among your best contracting and pricing professionals. Government Purchase Card (GPC) candidates do not have to be 1102s, and may be at lower grade levels, but must be a subject matter expert in the GPC Program. Volunteers may request a particular agency they would be interested in reviewing and DCMA will seek to accommodate those requests.

By September 8, 2023, please submit the names of your volunteer nominees and their review preferences, as well as resumes addressing their contracting experience (including security clearance level), to Ms. Daisy Pierce at daisy.pierce2.civ@mail.mil and Mr. Rodney Bonner at rodney.m.bonner2.civ@mail.mil. Please contact Ms. Pierce and Mr. Bonner if you have any questions or need additional information. Thank you for your support.

John M. Tenaglia
Principal Director,
Defense Pricing and Contracting