



ACQUISITION
AND SUSTAINMENT

OFFICE OF THE UNDER SECRETARY OF DEFENSE

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WASHINGTON, DC 20301-3000

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MEMORANDUM FOR COMMANDER, U.S. CYBER COMMAND
(ATTN: ACQUISITION EXECUTIVE)
COMMANDER, UNITED STATES SPECIAL OPERATIONS
COMMAND (ATTN: ACQUISITION EXECUTIVE)
COMMANDER, UNITED STATES TRANSPORTATION
COMMAND (ATTN: ACQUISITION EXECUTIVE)
DEPUTY ASSISTANT SECRETARY OF THE ARMY
(PROCUREMENT)
DEPUTY ASSISTANT SECRETARY OF THE NAVY
(ACQUISITION AND PROCUREMENT)
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE
(CONTRACTING)
DIRECTORS OF THE DEFENSE AGENCIES
DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: Procurement Process Model Library Application

In the March 2017 memorandum, "Strategic Plan for Defense Wide Procurement Capabilities (A Functional Strategy)," the Department of Defense (DoD) envisioned a shared operating environment in which Components develop and share business process models and documents to support specific business needs and deploy and integrate commercial applications. Pursuant to this strategy, the Acting Principal Director, Defense Pricing and Contracting, in collaboration with the Director, Defense Logistics Agency and under governance of the DoD Procurement Business Operations Requirements Group, launched the Procurement Process Model Library (PPML) application in February 2019 within the Procurement Integrated Enterprise Environment (PIEE) suite. This application is intended to store procurement process models and make them available for the acquisition domain. DoD's procurement enterprise objectives for the PPML are to:

- (a) Minimize the costs of providing a capability to reuse process models (e.g., capital and labor costs), compared to the acquisition of new process models that duplicate existing ones;
- (b) Maximize the reuse of process models developed at government expense, to which the government has unlimited rights; and
- (c) Encourage the improvement of existing process models.

The PPML application can be accessed through the PIEE portal at <https://wawf.eb.mil/>. The Standard Operating Procedure (SOP) available at <https://dodprocurementtoolbox.com/site-pages/procurement-process-model-library> provides guidance on the use of the application. Acquisition personnel, systems designers, and architects should begin to use the PPML application immediately.

Thank you for your support of this critical procurement enterprise systems improvement initiative. My action officer for the PPML application is Mr. Bruce Propert, who can be reached at david.b.propert2.civ@mail.mil, or 703-697-4384. Questions regarding system access or technical details may be directed to Mr. Chris Webster (chris.webster@dla.mil, 571-338-9749) or Ms. Jennapher Howard (Jennapher.t.howard@dla.mil, 571-767-0277).

A handwritten signature in black ink, appearing to read 'K. Herrington', with a stylized flourish extending to the right.

Kim Herrington,
Acting Principal Director,
Defense Pricing and Contracting