



ACQUISITION
AND SUSTAINMENT

OFFICE OF THE UNDER SECRETARY OF DEFENSE

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WASHINGTON, DC 20301-3000

MEMORANDUM FOR COMMANDER, UNITED STATES CYBER
COMMAND (ATTN: ACQUISITION EXECUTIVE)
COMMANDER, UNITED STATES SPECIAL OPERATIONS
COMMAND (ATTN: ACQUISITION EXECUTIVE)
COMMANDER, UNITED STATES TRANSPORTATION
COMMAND (ATTN: ACQUISITION EXECUTIVE)
DEPUTY ASSISTANT SECRETARY OF THE ARMY
(PROCUREMENT)
DEPUTY ASSISTANT SECRETARY OF THE NAVY
(PROCUREMENT)
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE
(CONTRACTING)
DEFENSE AGENCY AND DOD FIELD ACTIVITY DIRECTORS

SUBJECT: Department of Defense Force Health Protection Travel Guidance for
Contractor Personnel

As part of the Department of Defense's (DoD) steadfast commitments to protect the force and their families from the novel coronavirus (COVID-19), safeguard national security capabilities, and support the whole-of-government response to the pandemic, the Department has provided Force Health Protection Guidance (FHPG) memoranda and other direction to the field starting in January 2020, and continuing. The purpose of this memorandum is to provide a summary of travel related guidance for contracting officers and for contractor personnel who travel for deployment and other official travel.

DEPLOYMENT TRAVEL

On May 26, 2020, the Under Secretary of Defense for Personnel and Readiness (USD(P&R)) issued FHPG (Supplement 9), which provides force health protection (FHP) deployment and redeployment guidance for Service members and DoD civilian employees traveling within and outside the United States during the COVID-19 pandemic. While the guidance doesn't levy any requirements for contracting officers or contractor personnel, it states that if DoD contractor personnel do not complete the same pre-deployment screening and restriction of movement (ROM) as Service members and DoD civilian employees, they will not be allowed to travel with military and civilian risk-mitigated forces.

On July 6, 2020, the Secretary of Defense (SECDEF) issued the attached memorandum, "Assuring Allies and Partners Regarding U.S. Force Deployments in a Coronavirus Disease 2019 Environment," to Combatant Commanders (CCDRs). In this memorandum, SECDEF conveyed that deploying personnel must be able to commence operations immediately upon arrival in a host nation to ensure our Nation's security and to meet commitments to our allies and partners. To that end, SECDEF requires all military personnel and civilian employees scheduled for deployment outside the United States

undergo a 14-day pre-deployment ROM, during which time they are monitored for evidence of COVID-19, to include testing as advised by healthcare professionals. Additionally, deploying forces and civilian employees are directed to travel in a manner that minimizes the risk of contracting COVID-19.

SECDEF's direction to the CCDRs does not specifically identify requirements for deploying contractor personnel. However, to comply with SECDEF's intent, and to protect in-theater forces from COVID-19, CCDRs recently revised entry requirements for many countries to include contractor personnel. **These entry requirements, and service component points-of-contact, are communicated to traveling personnel, including contractor personnel, through the Electronic Foreign Clearance Guide (EFCG).**

The COVID-19 environment has made redeployment of personnel difficult for many of our contractor partners, especially when repatriating their other country national (OCN) employees. Subject to specific contract terms and conditions, contractors are responsible for the demobilization and repatriation of their employees. Due to limited resources in theater (life support and medical), and in consideration of COVID-19 movement and repatriation challenges, proactive redeployment planning is required by the contractor. In areas of operation where force posture is being adjusted and contracts are optimized or terminated to support withdrawal or mission change efforts, it is critically important that contractor personnel are redeployed out of theater as soon as possible. In this environment, proactive planning by contracting officers, contracting officer's representatives, and contractors is essential. Contracting officers are directed to reinforce contractor redeployment responsibilities and contractors are expected to redeploy and repatriate contractor personnel as soon as possible once they determine the employees' services are no longer required.

OFFICIAL TRAVEL (NON-DEPLOYMENT)

On August 6, 2020, the USD(P&R) issued FHPG (Supplement 12), which provides pre- and post-travel guidance for Service members, DoD civilian employees, and DoD contractor personnel traveling for purposes other than deployment, and replaced prior travel guidance found in FHPG (Supplement 4). Most notably, FHPG (Supplement 12) directs DoD contracting officers to:

- Ensure all contracts including performance outside the United States require DoD contractor personnel to complete a risk assessment of health status; and
- Ensure all contracts including performance outside the United States require DoD contractor personnel to comply with the country entry requirements of the respective geographic combatant command (GCC) (which may include screening, ROM, and testing), as reflected in the EFCG, and all applicable host nation procedures. The GCC Commander may waive such requirements, consistent with existing authorities.

DEPLOYMENT TRAVEL AND OFFICIAL TRAVEL

To comply with SECDEF's intent of providing ready personnel upon arrival in host nations and to comply with FPHG, contracting officers will direct contractors that their personnel must adhere to current entry requirements when deploying, or when conducting official travel, outside of the United States, as outlined in the EFCG. Compliance with all country and theater entry requirements is essential to FHP. The DoD Foreign Clearance Manual requires compliance with the EFCG for all contractor personnel traveling under DoD sponsorship in support of a DoD contract. Due to the COVID-19 pandemic, entry requirements for most countries have been recently updated, and contractors should check the EFCG frequently as additional updates are probable. For Defense Federal Acquisition Regulation Supplement (DFARS) clauses or class deviations prescribed for specific GCC or host nation places of performance refer to <https://www.acq.osd.mil/dpap/dars/index.html>.

Finally, contracting officers with contracts requiring performance or delivery in a foreign country should refer to DFARS 225.370 and DFARS Procedures, Guidance, and Information 225.370, "Contracts requiring performance or delivery in a foreign country," for additional information and requirements, to include theater business clearance (TBC) requirements. TBC ensures the services being contracted for, and any associated contractor personnel, are visible to the CCDR; the contracted effort is in consonance with in-country commanders' plans; solicitations and contracts contain appropriate terms and conditions; the contracted effort will be properly overseen in designated areas of operation; and any Government-furnished support requirements associated with contractor personnel are properly addressed in the contract terms and conditions.

Contracting officers should review FPHG Supplements 9 and 12 in their entirety. FPHG and additional information and resources on COVID-19 are available at <https://www.defense.gov/Explore/Spotlight/Coronavirus/Latest-DOD-Guidance/>. The DoD Foreign Clearance Manual and EFCG can be found at <https://www.fcg.pentagon.mil/fcg.cfm>. For additional information related to DoD Contingency Contracting please visit <https://www.acq.osd.mil/dpap/pacc/cc/index.html>.

For questions regarding this memo, please contact Lt Col Bryan Lamb at (703) 693-0497 or bryan.d.lamb.mil@mail.mil.

Kim Herrington
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Attachment:
As stated



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MEMORANDUM FOR COMMANDERS OF THE COMBATANT COMMANDS

SUBJECT: Assuring Allies and Partners Regarding U.S. Force Deployments in a Coronavirus Disease 2019 Environment

In order to ensure our Nation's security and to meet long-standing commitments to our allies and partners, U.S. Forces depend, in part, on the ability to execute those commitments immediately upon arrival in a host nation. The DoD has taken all practicable measures to minimize the risk that arriving U.S. Forces and civilian employees might import the coronavirus disease 2019 (COVID-19) to local populations. Engage directly with your foreign counterparts and share our policy guidance to secure their support to not apply any host nation COVID-19 quarantine and testing requirements to arriving U.S. Forces and civilian personnel.

I am requiring all military personnel and civilian employees scheduled for deployment outside the United States to undergo a 14-day period of pre-deployment restriction of movement, during which time they are continually monitored for evidence of the disease. This monitoring includes periodic polymerase chain reaction testing for COVID-19 as advised by healthcare professionals. Additionally, deploying forces and civilian employees must travel in a manner that minimizes the risk of contracting COVID-19.

Although the DoD cannot guarantee that every member of the U.S. military or every civilian employee will arrive COVID-19 free in a host nation, I am confident the measures the Department has implemented have effectively reduced risk to the greatest extent practicable. Our deploying personnel must be able to commence operations immediately upon arrival. This is in the best interest of both the United States and our allies and partners.

Matt T. Egan



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