



ACQUISITION  
AND SUSTAINMENT

OFFICE OF THE UNDER SECRETARY OF DEFENSE

3000 DEFENSE PENTAGON  
WASHINGTON, DC 20301-3000

SEP 7 2018

MEMORANDUM FOR COMMANDER, UNITED STATES SPECIAL OPERATIONS  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
COMMANDER, UNITED STATES TRANSPORTATION  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
COMMANDER, UNITED STATES CYBER  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
INSPECTOR GENERAL OF THE DEPARTMENT OF  
DEFENSE  
DEPUTY ASSISTANT SECRETARY OF THE ARMY  
(PROCUREMENT), ASA (ALT)  
DEPUTY ASSISTANT SECRETARY OF THE NAVY  
(ACQUISITION & LOGISTICS MANAGEMENT),  
ASN (RDA)  
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE  
(CONTRACTING), SAF/AQC  
DIRECTORS, DEFENSE AGENCIES  
DIRECTORS, DEFENSE FIELD ACTIVITIES

SUBJECT: Reporting Other Transactions to the Federal Procurement Data System

As the authority for awarding other transactions for prototype projects has been codified in 10 U.S.C. §2371b and their use has been expanded over the last few years, this memorandum serves as a reminder that Components are required to report all other transactions for prototype projects to the Federal Procurement Data System (FPDS) in accordance with the National Defense Appropriations Act of 2008. This requirement is captured in the Department's 'Other Transactions Guide for Prototype Projects' version 1.2.0 dated January 2017 (available at [https://www.acq.osd.mil/dpap/cpic/cp/specific\\_policy\\_areas.html#other\\_transactions](https://www.acq.osd.mil/dpap/cpic/cp/specific_policy_areas.html#other_transactions)). Additionally, the Office of the Secretary of Defense (OSD) Procurement Data Improvement Plan (available at <https://www.acq.osd.mil/dpap/pdi/eb/dataimp.html#>) requires that senior procurement executives annually certify that all other transactions awarded by their Component have been reported to FPDS.

Other transactions are reported in a specific module of FPDS by users that have other transaction reporting privileges. Attached is a summary of FY18 other transactions that have been reported to FPDS year-to-date, sorted by office. If your Component has offices that have been or are planning to award other transactions for prototype projects and are not on the attached list, please have your FPDS system administrator contact Ms. Jovanka Caton, [Jovanka.y.caton.civ@mail.mil](mailto:Jovanka.y.caton.civ@mail.mil), 703-607-4438, to assign the necessary privileges to your users.

For additional questions regarding reporting in FPDS, please contact Ms. Lisa Romney, [Janice.l.romney.civ@mail.mil](mailto:Janice.l.romney.civ@mail.mil), 703-697-4396. My point of contact for general questions

regarding the use of other transactions for prototype projects is Mr. Larry McLaury,  
[larry.j.mclaury2.civ@mail.mil](mailto:larry.j.mclaury2.civ@mail.mil), 703-697-6710.



for Shay D. Assad  
Principal Deputy, Defense Pricing  
and Contracting

Attachment:  
As stated

## FY18 Other Transactions for Prototype Projects Reported to FPDS by Office (Source: FPDS as of August 30, 2018)

Contracting Department Name	Contracting Agency Name	Major Command Code	Contracting Office ID	Contracting Office Name	Actions
DEPT OF DEFENSE	DEFENSE ADVANCED RESEARCH PROJECTS AGENCY (DARPA)		HR0011	DEF ADVANCED RESEARCH PROJECTS AGCY	627
DEPT OF DEFENSE	DEFENSE THREAT REDUCTION AGENCY (DTRA)		HDTRA1	DEFENSE THREAT REDUCTION AGENCY	39
DEPT OF DEFENSE	DEPT OF THE AIR FORCE	AFMC	FA8604	FA8604 AFLCMC PZI	4
DEPT OF DEFENSE	DEPT OF THE AIR FORCE	AFMC	FA8626	FA8626 AFLCMC WNYK	13
DEPT OF DEFENSE	DEPT OF THE AIR FORCE	AFMC	FA8730	FA8730 AFLCMC HBK BM	2
DEPT OF DEFENSE	DEPT OF THE AIR FORCE	AFMC	FA8750	FA8750 AFRL RIK	59
DEPT OF DEFENSE	DEPT OF THE AIR FORCE	AFMC	FA8751	FA8751 AFRL RIKO	1
DEPT OF DEFENSE	DEPT OF THE AIR FORCE	AFSPC	FA8811	FA8811 HQ SMC LR PKK	56
DEPT OF DEFENSE	DEPT OF THE AIR FORCE	AFSPC	FA8814	FA8814 HQ SMC XR PKR	11
DEPT OF DEFENSE	DEPT OF THE ARMY	AMC	AE30	TACOM - PICATINNY	1
DEPT OF DEFENSE	DEPT OF THE ARMY	AMC	W15P7T	W6QK ACC-APG	6
DEPT OF DEFENSE	DEPT OF THE ARMY	AMC	W15QKN	W6QK ACC-PICA	1,440
DEPT OF DEFENSE	DEPT OF THE ARMY	AMC	W52P1J	W4MM USA JOINT MUNITIONS CMD	5
DEPT OF DEFENSE	DEPT OF THE ARMY	AMC	W56HZV	W4GG HQ US ARMY TACOM	23
DEPT OF DEFENSE	DEPT OF THE ARMY	AMC	W900KK	W6QK ACC-ORLANDO	31
DEPT OF DEFENSE	DEPT OF THE ARMY	AMC	W909MY	ACC-ABERDEEN PROVING GROUNDS CONT C	14
DEPT OF DEFENSE	DEPT OF THE ARMY	AMC	W9113M	W6QK ACC-RSA	1
DEPT OF DEFENSE	DEPT OF THE ARMY	AMC	W911NF	W6QK ACC-APG DURHAM	32
DEPT OF DEFENSE	DEPT OF THE ARMY	AMC	W911QY	W6QK ACC-APG NATICK	21
DEPT OF DEFENSE	DEPT OF THE ARMY	AMC	W9124P	W6QK ACC-RSA	1
DEPT OF DEFENSE	DEPT OF THE ARMY	AMC	W91260	W6QK ACC-RSA COS	68
DEPT OF DEFENSE	DEPT OF THE ARMY	MEDCOM	W81XWH	W4PZ USA MED RSCH ACQUIS ACT	30
DEPT OF DEFENSE	DEPT OF THE ARMY	USAMRAA	W81XWH	W4PZ USA MED RSCH ACQUIS ACT	1
DEPT OF DEFENSE	DEPT OF THE NAVY	ONR	N00014	OFFICE OF NAVAL RESEARCH	12
DEPT OF DEFENSE	DEPT OF THE NAVY	SPAWAR	N65236	SPAWAR SYSTEMS CENTER ATLANTIC	1
DEPT OF DEFENSE	DEPT OF THE NAVY	SPAWAR	N66001	SPACE AND NAVAL WARFARE SYSTEMS	9
DEPT OF DEFENSE	U.S. SPECIAL OPERATIONS COMMAND (USSOCOM)		H92222	USSOCOM REGIONAL CONTRACTING OFFICE	15
DEPT OF DEFENSE	USTRANSCOM		HTC711	USTRANSCOM-AQ	3