



OFFICE OF THE UNDER SECRETARY OF DEFENSE

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JUL 06 2015

ACQUISITION,
TECHNOLOGY
AND LOGISTICS

MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS
COMMANDER, U.S. CENTRAL COMMAND
(ATTN: J-4 CONTRACTING)
COMMANDER, U.S. SPECIAL OPERATIONS COMMAND
(ATTN: ACQUISITION EXECUTIVE)
COMMANDER, JOINT CONTRACTING COMMAND -
IRAQ/AFGHANISTAN
DIRECTOR FOR LOGISTICS, J-4, THE JOINT STAFF
DEPUTY ASSISTANT SECRETARY OF THE ARMY
(PROCUREMENT)
DEPUTY ASSISTANT SECRETARY OF THE NAVY
(ACQUISITION AND LOGISTICS MANAGEMENT)
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE
(CONTRACTING)
ASSISTANT DEPUTY UNDER SECRETARY OF DEFENSE
(PROGRAM SUPPORT)
DIRECTOR, ARMY CONTRACTING AGENCY
DIRECTORS OF THE DEFENSE AGENCIES
DIRECTORS OF THE FIELD ACTIVITIES

SUBJECT: *Defense Contingency Contracting Handbook, Version 5*

Defense Procurement and Acquisition Policy (DPAP) is pleased to announce the upcoming release of the *Defense Contingency Contracting Handbook, Version 5*. This handbook will be available on July 6, 2015, at the DPAP website:

<http://www.acq.osd.mil/dpap/ccap/cc/jcchb/index.html>.

The Handbook provides essential information to help DoD Contingency Contracting Officers (CCOs) and other Operational Contract Support (OCS) staff meet the challenges they may face in contingency environments. Version 5 offers the following new features.

- Updated handbook text to reflect the current contingency environment;
- Updated handbook text for universal application across all Combatant Commands;
- Direct handbook links to references in the Federal Acquisition Regulation (FAR), Defense Federal Acquisition Regulation Supplement (DFARS), and other sources;
- Highlights illustrating real-world examples;
- Enhanced access to external sources through handbook hyperlinks; and
- New checklists and links to new resources (e.g., scenarios from OCS Joint Exercises).

In addition to providing this electronic version, DPAP is accepting requests for a single print run of hard copies to distribute to each of the components. Each component with a *Defense Contingency Contracting Handbook* requirement should provide the following information by July 31, 2015: POC name, Service/ODA, e-mail address, phone number, quantity requested, and full shipping address with ZIP Code. DPAP will not store inventory, and this is a one-time print run. Components may order extra handbooks to store at their own location(s) for future needs.

My point of contact for your distribution responses is Sam Losow at osd.pentagon.ousd-atl.mbx.contingency-contracting@mail.mil, 571-256-2945. My point of contact for the Handbook is Col Jim DeLong at james.m.delong4.mil@mail.mil or 571-256-7009.



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