



ACQUISITION
AND SUSTAINMENT

OFFICE OF THE UNDER SECRETARY OF DEFENSE

3000 DEFENSE PENTAGON
WASHINGTON, DC 20301-3000

DEC 10 2018

In reply refer to
DARS Tracking Number: 2019-O0002

MEMORANDUM FOR COMMANDER, UNITED STATES SPECIAL OPERATIONS
COMMAND (ATTN: ACQUISITION EXECUTIVE)
COMMANDER, UNITED STATES TRANSPORTATION
COMMAND (ATTN: ACQUISITION EXECUTIVE)
DEPUTY ASSISTANT SECRETARY OF THE ARMY
(PROCUREMENT)
DEPUTY ASSISTANT SECRETARY OF THE NAVY
(ACQUISITION AND PROCUREMENT)
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE
(CONTRACTING)
DIRECTORS OF THE DEFENSE AGENCIES
DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: Class Deviation—Nonelectronic Submission of Payment Requests for Packing,
Crating, and Storage of Household Goods

This class deviation rescinds and supersedes Class Deviation 2018-O0004. Effective immediately, for solicitations and contracts for packing, crating, and storage of household goods belonging to DoD employees and service members, in lieu of including the clause at DFARS 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports, contracting officers shall continue to:

- Ensure that the contract administration data section of the contract or order specifies that invoices shall be submitted to the ordering office and provide the mailing address, email address, and fax number of the responsible ordering office; and
- Submit proper invoices and payment requests to one of the following payment offices, as appropriate:

Air Force: DFAS-Limestone
PO Box 369020
Columbus, OH 43213
(FAX Number: 801-392-7091)

Army: DFAS-Rome
325 Brooks Rd
Rome, NY 13441-4527
(FAX Number: 877-575-3332)

Class Deviation 2019-O0002
Nonelectronic Submission of Payment Requests for
Packing, Crating, and Storage of Household Goods

Navy: DFAS-Cleveland
Account Payable – Code JAQAA
1240 East Ninth Street SB39
Cleveland, OH 44199
(FAX Number: 877-426-4280)

Marine Corps: Commanding General – Comptroller
Transportation Voucher Certification Branch
814 Radford Boulevard, Suite 20318
Albany, GA 31704-4101
(All invoices will be mailed to address above)

Coast Guard: U.S Coast Guard Finance Center
1430 A Kristina Way
Chesapeake, VA 23326
(FAX Number: 757-366-6564 or 6501)

This deviation remains in effect until March 31, 2020, or otherwise rescinded. My point of contact is Ms. Heather Kitchens, DPC/DARS, at 571-372-6104 or heather.kitchens2.civ@mail.mil.



Kim Herrington,
Acting Principal Director,
Defense Pricing and Contracting