



ACQUISITION,
TECHNOLOGY
AND LOGISTICS

OFFICE OF THE UNDER SECRETARY OF DEFENSE

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WASHINGTON, DC 20301-3000

SEP 12 2011

MEMORANDUM FOR COMMANDER, UNITED STATES SPECIAL OPERATIONS
COMMAND (ATTN: ACQUISITION EXECUTIVE)
COMMANDER, UNITED STATES TRANSPORTATION
COMMAND (ATTN: ACQUISITION EXECUTIVE)
DEPUTY ASSISTANT SECRETARY OF THE ARMY
(PROCUREMENT)
DEPUTY ASSISTANT SECRETARY OF THE NAVY
(ACQUISITION AND PROCUREMENT)
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE
(CONTRACTING)
DIRECTORS OF THE DEFENSE AGENCIES
DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: Implementation of the System for Award Management (SAM)

As you may already be aware, the General Services Administration has begun the transition of the federal-wide procurement-related systems in the Integrated Acquisition Environment (IAE) portfolio from individual capabilities into an integrated new system called the SAM. The systems that will transition to SAM in phases are:

- (Phase 1) Central Contractor Registration (CCR), Federal Agency Registration (FedReg), Excluded Parties List System (EPLS), and Online Representations and Certifications Application (ORCA);
- (Phase 2) Federal Business Opportunities (FedBizOpps), Electronic Subcontracting Reporting System (eSRS), Federal Subaward Reporting System (FSRS) and the Catalog of Federal Domestic Assistance (CFDA);
- (Phase 3) Wage Determinations Online (WDOL);
- (Phase 4) Federal Procurement Data System (FPDS); and
- (Phase 5) Past Performance Information Retrieval System (PPIRS), Contractor Performance Assessment Reporting System (CPARS), and Federal Awardee Performance and Integrity Information System (FAPIIS).


Once each phase has transitioned effectively, the associated legacy systems will be retired. Please note that there will be interface changes to our DoD systems that send data to or receive data from any of the listed systems today, and your components must plan accordingly.

As a single system, SAM will provide benefits such as: (1) a single authoritative data source for vendor, contract award, and reporting information; (2) streamlined the business processes; (3) re-use of data rather than re-entering of data across the capabilities; and (4) one login and password for access to all capabilities. The first phase of SAM is scheduled for deployment in Q3FY12, with subsequent phases deploying starting in FY13. As such, we need

to ensure the workforce and our own systems are prepared for the changes SAM implementation will effect.

My Program Development and Implementation (PDI) office has already been communicating with your leads for specific IAE legacy systems regarding the upcoming changes to their specific functional areas. However, to facilitate communications about SAM's overall implementation, I ask that you please designate a lead representative(s) to our office. This representative(s) will be expected to function as a change agent within your greater organization and ensure information GSA and we provide is communicated to your effected stakeholders (coordinating with Commands and contracting offices, policy representatives, contract writing systems providers, as well as effected partners in functional areas outside contracting). PDI will continue to coordinate with the Defense Logistics Agency program managers of our DoD-wide procurement supporting systems (e.g., Electronic Document Access, Wide Area Workflow); as well as with the OSD Comptroller and the Defense Finance and Accounting Services for impacts to their processes. Although PDI will maintain these communications channels, I ask that your named representative(s) also ensure your financial and logistics partner organizations are kept up to date.

Please submit your designated lead representative(s) name and contact information to my action officer, Lisa Romney at lisa.romney@osd.mil by September 23, 2011. GSA has posted information about the SAM effort at www.acquisition.gov.



Richard Ginman
Director, Defense Procurement
and Acquisition Policy