MEMORANDUM FOR: SEE DISTRIBUTION

SUBJECT: Office of the Secretary of Defense Sustainment Fellowship Program

This memorandum solicits nominations for the Office of the Secretary of Defense (OSD) 2018-2019 Sustainment Fellowship Program, which will begin in July 2018. The program is designed to enhance career development of mid-level logistics, sustainment, and engineering professionals, military O-4/O-5 and civilian GS-13/GS-14, who have demonstrated significant potential for advancement and greater responsibility in their career field.

This is a year-long, on-site, hands-on leadership and management development program. Throughout the Fellowship, DoD Sustainment Fellows will be integrated into one of the Deputy Assistant Secretaries of Defense offices with diverse sets of responsibilities that include life cycle logistics and sustainment, maintenance policy and programs, materiel readiness, software sustainment engineering, supply chain integration, transportation policy, operational contract support, vendor vetting, and acquisition program management. Nominations are due by February 9, 2018. Selection announcement will follow in March 2018.

While in the program, participants will remain assigned to their parent organizations. All program-related expenses are covered by the parent organization in which the applicant is assigned at the time of nomination, to include salary, course registration fees, travel, per diem, transportation (and living expenses for individuals selected from outside of the National Capital Region).

Please submit nomination packages to nathan.j.wurst.ctr@mail.mil via encrypted email. Include the following in your package for each nominee:

1. Resume (5 page maximum, including references)
2. Three most recent performance appraisals or military performance reports
3. Signed copy of training agreement (template attached)
4. Letter of endorsement by the nominating Service or Agency 4 at the GO/FO/SES level
5. One page personal statement justifying favorable consideration for the program

The following POCs are available to answer questions:

Mr. Paul Blackwell, 571-372-5200, paul.blackwell4.civ@mail.mil, ODASD(SCI)
Mr. Mike Hynes, 703-697-1903, michael.p.hynes.civ@mail.mil, ODASD(MPP)
Ms. Denise Little, 703-614-3838, denise.a.little2.civ@mail.mil, ODASD(MR)
Dr. Ronald Black, 571-372-5219, ronald.1.black10.civ@mail.mil, ODASD(TP)
CAPT Jeffrey Raghianti, 703-614-7435, jeffrey.w.raghianti.mail.mil, ODASD(PS)
The OSD Sustainment Fellowship Program provides significant departmental and interagency experience, and benefits participants and the overall logistics community. Request widest dissemination throughout the logistics community with vetting and endorsement through the Service or Agency 4s.

I encourage your support to this program to further develop our future logistics leaders.

Robert H. McMahon

Attachments:
As stated
DEPUTY CHIEF OF STAFF FOR LOGISTICS (G-4), U.S. ARMY
DEPUTY CHIEF OF NAVAL OPERATIONS FOR FLEET READINESS AND LOGISTICS (N4), U.S. NAVY
DEPUTY CHIEF OF STAFF FOR LOGISTICS, ENGINEERING AND FORCE PROTECTION, U.S. AIR FORCE
DEPUTY COMMANDANT, INSTALLATIONS AND LOGISTICS, U.S. MARINE CORPS CHIEF, NATIONAL GUARD BUREAU
COMMANDER, U.S. TRANSPORTATION COMMAND
COMMANDER, ARMY RESERVE COMMAND
COMMANDER, NAVY RESERVE FORCE
COMMANDER, AIR FORCE RESERVE COMMAND
COMMANDER, MARINE CORPS FORCES RESERVE
ASSISTANT COMMANDANT FOR ENGINEERING AND LOGISTICS, U.S. COAST GUARD
DIRECTOR, DEFENSE LOGISTICS AGENCY

cc:
DIRECTOR FOR LOGISTICS (J-4), JOINT STAFF
COMMANDER, ARMY MATERIEL COMMAND
COMMANDER, NAVAL SUPPLY SYSTEMS COMMAND
COMMANDER, AIR FORCE MATERIEL COMMAND
DEPUTY ASSISTANT SECRETARY OF THE ARMY (ACQUISITION POLICY AND LOGISTICS)
DEPUTY ASSISTANT SECRETARY OF THE NAVY (EXPEDITIONARY PROGRAMS AND LOGISTICS)
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE (LOGISTICS AND PRODUCT SUPPORT)
COMMANDER, MARINE CORPS LOGISTICS COMMAND
DIRECTOR, DEFENSE CONTRACT MANAGEMENT AGENCY
PRESIDENT, DEFENSE ACQUISITION UNIVERSITY
PRESIDENT, NATIONAL DEFENSE UNIVERSITY
TRAINING AGREEMENT  
OSD SUSTAINMENT FELLOWSHIP PROGRAM

TRAIINEE’S NAME:

TRAINING ASSIGNMENT AS: Logistics Specialist or Logistics Management Specialist  
Office of the Assistant Secretary of Defense  
(Logistics and Materiel Readiness)  
Washington, D.C. 20301-3500

I. GENERAL OBJECTIVES:

1) The purpose of the Office of the Secretary of Defense (OSD) Sustainment Fellowship Program is to:
   a) Enhance career development of mid-level management personnel engaged in the logistics, sustainment, and engineering fields.
   b) Provide an opportunity for OSD-level experience to enable more effective sustainment managers and improve warfighter support.
   c) Provide a cross training opportunity through the interagency work experience.

2) The Program includes assignments to one of the Offices of the Deputy Assistant Secretaries of Defense: Maintenance Policy and Programs [ODASD (MPP)], Materiel Readiness [ODASD (MR)], Supply Chain Integration [ODASD (SCI)], and Transportation Policy [ODASD (TP)]. This assignment will provide participants with hands-on OSD-level experience and an opportunity to observe the nature and scope of actions taken by offices of the Secretary of Defense in formulating logistics, sustainment, and engineering policies. Participants will interact with high-level DoD and Service logistics officials, other government agencies, and industry/associations.

II. TRAVEL AND TRAINING OPPORTUNITIES:

All trips and training are coordinated and approved by OSD and funded by the participant’s parent organization to which the applicant was assigned upon nomination. Travel and training opportunities will include trips to U.S. government and private sector logistics organizations and academic institutions. The estimated cost of travel and training will not exceed $7,000 per individual for the year.

III. OFFICIALS RESPONSIBLE FOR PROGRAM:

OSD Sustainment Fellowship Program Manager, Deputy Assistant Secretary of Defense for Supply Chain Integration, Ms. Dee Reardon.
IV. **FLEXIBILITY PROVISIONS:**

When evaluation of a Fellow’s progress indicates it is necessary, the training/program may be modified.

V. **EVALUATION OF PROGRESS:**

At the conclusion of the Fellows Program, the DASD(SCI) will review and evaluate the Fellow’s progress and forward a memorandum to the Fellow's parent organization, which remains responsible for formal feedback/performance assessment.

**CONCUR:**

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**Expectations:**

1. Participate in all scheduled events (training and academic, orientation visits, executive level engagements, industry trips, and assignments)
2. Continuous feedback and engagement with home station
3. Readiness to take on new challenges, expand knowledge base and grow through leadership training feedback